EMERGENCY NUMBERS

To report any police, fire or medical emergency, call MCC Police:

From campus phone: ................................................................. 23111
From cell phone: ................................................................. 860-512-3111
Blue Pole emergency phone ................................................. press call button

Note: If MCC Police personnel are not on duty, x23111 will transfer to the Town of Manchester 911.

To report to the Town of Manchester 911:

From campus phone: ................................................................. 911
From cell phone: ................................................................. 911

For telephone repair:
Help Desk ................................................................. 23456
ma-helpdesk@manchestercc.edu

For facilities assistance: ................................................................. 23660
geninfofacilities@manchestercc.edu

Prepared by Administrative Affairs
September 2020/PR
General Information Phone Numbers

Main Number............................................................. 860-512-3000
(dial by name, dial by number, class closings due to weather)
Automated Attendant/Voicemail.......................................... 860-512-3004

Fax Numbers

Academic Affairs .......................................................... 860-512-2601
Administrative Affairs ...................................................... 860-512-3101
Admissions ................................................................. 860-512-3221
Career Services/Career Development .................................. 860-512-3371
Continuing Education and Workforce Development ............. 860-512-2801
Advising and Counseling Services ...................................... 860-512-3321
Disability Services ......................................................... 860-512-3591
Finance and Administrative Services .................................... 860-512-3655
Financial Aid ............................................................... 860-512-3381
Human Resources/Payroll ................................................. 860-512-3621
Information Technology .................................................... 860-512-3401
Institutional Advancement .................................................. 860-512-2901
Liberal and Creative Arts (LCA) .......................................... 860-512-2661
Library and Educational Technology .................................... 860-512-2871
Marketing and Public Relations .......................................... 860-512-2911
MCC Police ................................................................. 860-512-3681
CEO's Office ............................................................... 860-512-3101
Purchasing ................................................................. 860-512-3631
Registrar's Office ......................................................... 860-512-3221
Science, Technology, Engineering and Mathematics (STEM) .... 860-512-2621
Social Science, Business and Professional Careers (SBP) ....... 860-512-2661
Student Activities ......................................................... 860-512-3281
Student Affairs ............................................................ 860-512-3201

www.manchestercc.edu

Email address: account@manchestercc.edu
account name = first initial + last name (with some exceptions)

Great Path Academy

Main Office................................................................. 860-512-3700
Fax................................................................. 860-512-3701

Conference Rooms Reservation Guide

Location Room
Learning Resource Center (LRC): Conference Room .................. A108
Conference Room ......................................................... A226
Arts, Sciences and Technology Center (AST): Conference Room .......... D229
Conference Room (student use only) .................................. T201
Conference Room ......................................................... T404
Great Path Academy (GPA): Conference Room .................. GP120
Conference Room ......................................................... GP156

To book a conference room, go to www.manchestercc.edu/space
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<td>Faculty/Staff Directory</td>
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<tr>
<td>Emergency Numbers</td>
<td>Back Cover</td>
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Employees may not place personal, long-distance telephone calls at the college's expense.

Academic Division Abbreviations
Liberal and Creative Arts - LCA
Social Science, Business and Professional Careers - SBP
Science, Technology, Engineering and Mathematics - STEM

Building Wings
SSC.........................L
LRC......................A,B
AST..................C,D,E,G,T
Village...................V
GPA......................GP
Mail Stations

**Student Services Center (SSC) - Frederick W. Lowe, Jr. Building**
1. CEO’s Office/Planning, Research and Assessment
2. Human Resources/Payroll
3. Administrative Affairs/Facilities Management/Information Technology
4. Marketing and Public Relations/Media Services
5. Academic and Students Affairs
6. Student Activities/Switchboard
7. Advising and Counseling Services/Assessment Testing/Career Services/Child Development Center/Cooperative Education/Disabilities Services/First Year and New Student Programs/Student Retention Services/Veterans Services
8. Student Affairs/Academic Support Center/Affirmative Action
9. Finance and Administrative Services
10. Admissions/Enrollment Services
11. Registrar’s Office
12. MCC Police, Bookstore

**Learning Resource Center (LRC) - Raymond F. Damato Building**
15. Institutional Advancement/Library/Educational Technology and Distance Learning
16. Continuing Education and Workforce Development, Organization of Active Adults (OAA)
17. Science, Technology, Engineering and Mathematics (STEM)
4. Social Science, Business and Professional Careers (SBP)

**Arts, Sciences and Technology Center (AST) - SBM Charitable Foundation Building**
19. Liberal and Creative Arts (LCA)

**Great Path Academy (GPA)**
20. Staff/Faculty

**MEDICAL EMERGENCY**

If you discover someone who is sick or injured:

- Make sure the scene is safe before you approach.
- Ask the victim “Are you okay?” and “What is wrong?”
- Call MCC Police at ext. 23111 or direct someone to do so.
- If the person is unconscious, check breathing and pulse. Give CPR if necessary and you are trained to do so.
- Do not move the victim unless there is a danger of further harm.
- Control serious bleeding by direct pressure on the wound.
- Do not give any foods or liquids to the victim. Wait for emergency personnel.
- Continue to assist the victim until emergency response personnel arrive.

If you are exposed to blood or body fluids:

- Skin exposure: Gently wash the contact area with soap and water.
- Eye exposure: Flush the eyes with water for 15 minutes.
- Report the incident to the MCC Police at ext. 23111.
- Note: An exposure is defined as direct contact between eye, mouth, mucous membrane, skin cut or abrasion with blood or any other potentially infectious material.

**Personal Safety and Crime Prevention Tips**

- Be aware of your surroundings. Pay attention to what you’re doing, where you are, and who’s around you.
- Don’t leave valuables unattended. Don’t leave your purse, wallet or textbooks on a table and walk away. It only takes a second for someone to grab them.
- Keep your car locked at all times. Keep any valuables (purse, phone, electronics, textbooks) out of sight. Lock them in the trunk of your vehicle.
- If your vehicle breaks down on the road, stay with it. Make certain that your doors are locked and your flashers are on. If a passerby offers to help, do not get out of the vehicle and do not accept a ride. Just open your window a crack and ask the person to contact the police.
- If you are alone and feel uncomfortable walking to your car, contact the MCC Police (SSC L170) at ext.23680. An escort will be provided to you.
- If you feel that you’re being followed, or you sense something wrong, take action. Head for a well-lit area where there are other people or go to an emergency phone where you will be in direct contact with the police. (Blue pole emergency phones are located throughout the campus.) Do not isolate yourself or try to hide. Contact the police.

**Report It**

Report any suspicious activities, persons or vehicles on campus to the MCC Police immediately. Crime prevention is a community effort and the police would always prefer to check on something that turned out to be nothing rather than not learning about something that turned out to be serious. If in doubt, call MCC Police at 860-512-23680.
Evacuation

When an alarm or warning is sounded:

♦ Do not question whether an alarm or warning is false; simply evacuate.
♦ Leave the building in a calm and orderly manner by the nearest exit and alert others to do the same.
♦ Take only those belongings you can gather immediately (e.g. purses, keys) and dress appropriately for the weather.
♦ Do not use the phone system—except to sound the alarm or report the location of casualties or people with disabilities who may need assistance.
♦ Assist others who may need help in evacuating.
♦ Do not use the elevator.
♦ Do not assume that because the audible alarm has been silenced, it means you can return to an evacuated building.
♦ Do not enter or return to an evacuated building until told to do so by public safety officials.

In the event of an evacuation:

♦ Faculty are responsible for dismissing their own classes and for directing students to follow evacuation procedures and leave the building by the safest and quickest evacuation route and building exit.
♦ Administrators are responsible for searching their own offices or departments spaces and for directing employees and visitors to follow evacuation procedures and to leave the building by the safest and quickest evacuation route and building exit.
♦ Staff are responsible for evacuating the building themselves and for directing students and visitors to follow evacuation procedures and to leave the building by the safest and quickest evacuation route and building exit.

If you have physical disabilities or mobility problems:

♦ If you have a temporary or permanent physical disability that prevents your prompt and safe evacuation from a building, you need to do some additional planning to ensure your safety during an evacuation.
♦ Establish a buddy system with individuals who can assist you during an evacuation.
♦ Train your buddies on the best way they can assist you during an evacuation.
♦ Be prepared to call MCC Police and describe your location within the building.
♦ When an alarm sounds, proceed to the nearest exit and evacuate the building with assistance from your buddy.
♦ Remember that on the second floors, you can use the bridges between buildings for evacuation.
♦ If no one is able to assist you down stairs, proceed to the stairwell or designated area of refuge and inform other evacuees that you will need rescue. Ask individuals to inform rescuers of your whereabouts.

Faculty and Staff Alphabetically

A
Abarzua, Rosa ..........23331  RABaranza  8  L120
Student Affairs/First Year and New Students, Disability Services/Secretary
Adams, Carla ..........22652  CAdams  4  A232
Academic Affairs/SBP/Professor
Anderson, Amy ..........23599  AAnderson  8  L131
Academic Affairs/Disability Services/Disability Specialist
Anzelloi, Paula ..........23651  PAnzelloi  10  L165e
Administrative Affairs/Finance and Administrative Services/Administrative Assistant
Aragon, Ricardo ..........22766  RARagon  4  A233
Academic Affairs/SBP/Associate Professor
Ariel, Tracy ..........22635  T Ariel  17  D225
Academic Affairs/STEM/Program Director
Armstrong, Linda ..........22804  L Armstrong  16  B147g
Continuing Education/Youth Programs/Educational Assistant
Arnold, Teresa ..........22924  TArnold  15  B112
Institutional Advancement/Development Associate
Arroyo, Gail Anne .........23230  G Arroyo  13  L157b
Student Affairs/Registrar's Office/Associate Registrar
B
Bailey, Jody ..........23384  J Bailey  11  L179
Student Affairs/Financial Aid/Associate Director
Barber, Trent ..........23282  T Barber  7  L155a
Student Affairs/Student Activities/Dean
Barzottini, Susan ..........22639  S Barzottini  4  T307
Academic Affairs/SBP/Professor
Bella, Kate ..........22737  KBella  17  A206
Academic Affairs/STEM/Professor
Betancourt, Yanidza .......23385  YBetancourt  12  L183
Student Affairs/Financial Aid/Associate Director
Blythe, Venica ..........23347  V Blythe  8  B108j
Student Affairs/Advising and Counseling/Educational Assistant
Bonneleştirme, Matthew .......23231  MBonneleştirme  13  L157
Student Affairs/Registrar’s/Registration Service Assistant
Boto, Timothy ..........22852  TBoto  15  A130
Academic Affairs/Educational Technology and Distance Learning/Asst. Director
Bottone, Stacey ..........22627  SBottone  4  A256
Academic Affairs/SBP/Associate Professor
<table>
<thead>
<tr>
<th>Name</th>
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<tr>
<td>Boyle, Deborah</td>
<td>Academic Affairs/SBP/Associate Professor</td>
<td>22642</td>
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<td>Bradley, Jessie</td>
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<td>Breault, Benjamin</td>
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<tr>
<td>Brohinsky, Gregg</td>
<td>Academic Affairs/Child Development Center/Director</td>
<td>23272</td>
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<td>Case, Karyn</td>
<td>CEO's Office/Interim Executive Assistant</td>
<td>23103</td>
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<td>Chiang, Olivia</td>
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<td>Chavarriaga, Edgar</td>
<td>Administrative Affairs/Information Technology/Assistant Director</td>
<td>23482</td>
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**Faculty and Staff Emergency Procedures and Campus Safety Guidelines**

**TO REPORT A POLICE, FIRE, OR MEDICAL EMERGENCY, CALL MCC POLICE**

From Campus Phone: x23111
From Cell Phone: 860-512-3111
Blue Pole Emergency Phone: Push the Call Button

**When you call the Emergency Phone**
The MCC Police dispatcher will ask you a number of questions (e.g. your name, your location, who's involved, what's happening). You will also be asked to remain on the line, if that's possible under the circumstances. While it sometimes appears that these questions "take too much time" and are slowing down the emergency response, the questions and answers are very important for the dispatcher to send the appropriate personnel and resources to respond to your emergency.

**TO REPORT TO TOWN OF MANCHESTER 911 DISPATCH CENTER**
From Campus Phone: 911
From Cell Phone: 911

**Fire Emergency**

- If you discover a fire or see smoke:
  - Immediately locate and activate the nearest fire alarm pull station.
  - Extinguish the fire only if it is small and contained, you are trained in the proper use of a fire extinguisher and you can do so safely.
  - Evacuate the area and instruct others to leave as well.
  - If circumstances permit, confine the fire by closing all doors and windows as you leave the area.
  - Once you have left the area, call MCC Police (by campus phone: x23111; by cell phone: 860-512-3111; or by campus emergency blue pole phone) to report the location, nature and cause of the fire (if known).

For telephone repair, contact the Help Desk at x23456 or email MA-HelpDesk@manchestercc.edu

**Facilities**
860-512-23660
geninfofacilities@manchestercc.edu
Church, Clayton .......... 23488
Administrative Affairs/Information Technology/Technician

Cieglo, Sarah .......... 22767
Academic Affairs/SBP/Associate Professor

Ciscel, Alina .......... 23241
Academic Affairs/LCA/Professor

Classen-Sullivan, Susan 22693
Academic Affairs/LCA/Professor

Cleary, Brian .......... 22612
Academic Affairs/Academic Support Center/Director

Cohen, Richard .......... 22624
Academic Affairs/SBP/Instructor

Coleman, Lois .......... 22666
Academic Affairs/LCA/Associate Professor

Collin, Karen .......... 23346
Academic Affairs/First Year and New Student Programs/STAR Math Coordinator

Colon, Yalismarie ...... 23638
Administrative Affairs/Finance and Administrative Services/Bursar’s Serv. Asst.

Cooper, Tuesday ...... 22793
Academic Affairs/SBP/Professor

Crawford, Sally .......... 23646
Administrative Affairs/Facilities Management and Planning/Mail Handler

Daigle, Elizabeth .......... 23235
Student Affairs/Registrar’s Office/Educational Assistant

Dannaher, Jacquelyn ...... 23594
Academic Affairs/Disability Services/Assistive Technology Specialist

Davis, Michael .......... 23682
Administrative Affairs/MCC Police/Lieutenant

Davis, Stephania .......... 22694
Academic Affairs/LCA/Professor

Delgabo, Stephanie .......... 23687
Administrative Affairs/MCC Police/Telecommunications Operator

DelGaizo, Katherine ...... 22762
Academic Affairs/SBP/Educational Assistant

DeRusha, Jeanine .......... 22670
Academic Affairs/LCA/Professor

Deschenes, Kimberly ...... 23644
Administrative Affairs/Finance and Administrative Services/Acquisitions Spec.

Diaz, Nelson .......... 23660
Administrative Affairs/Facilities Management and Planning/Skilled Maintainer
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<thead>
<tr>
<th>Name</th>
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<th>Title</th>
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<tr>
<td>Dickens, Gerald</td>
<td>23660</td>
<td>Administrative Affairs/Facilities Management and Planning/Custodian</td>
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<td>Diop, Awa</td>
<td>23306</td>
<td>Student Affairs/Advising and Counseling Services/Educational Assistant</td>
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<td>Dorsey, Douglas</td>
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<tr>
<td>Dowd, Adrienne</td>
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<td>Academic Affairs/LCA/Instructor</td>
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<td>Drabek, David</td>
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<td>Administrative Affairs/Facilities Management and Planning/Custodian</td>
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<td>Drissi, Nadel</td>
<td>23478</td>
<td>Administrative Affairs/Information Technology/Educational Assistant</td>
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<tr>
<td>Drouin, Dana</td>
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<td>Academic Affairs/Secretary</td>
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<td>Ducharme, George</td>
<td>22789</td>
<td>Academic Affairs/SBP/Institute of Disabilities and Community Inclusion/Director</td>
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<tr>
<td>Dunlap, Caroline</td>
<td>23325</td>
<td>Student Affairs/First Year and New Student Programs/Educational Associate</td>
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<td>Dupille, Leonard</td>
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<td>Eaton, Elisa</td>
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<td>Echevarria, Angel</td>
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<td>Ellis, Olivia</td>
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<td>Esposito, Nicole</td>
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<td>CEO’s Office/CEO</td>
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<td>Faezi, Mehrdad</td>
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<tr>
<td>Ferrigno, Beverly</td>
<td>23613</td>
<td>CEO’s Office/Human Resources/Secretary</td>
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**Great Path Academy**

**Jonathan M. Daube Building**

GPA, 1st floor

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</thead>
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<td>Main Office, Principal</td>
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<td>GP109</td>
<td>Health Services</td>
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<tr>
<td>GP119</td>
<td>Career Center, Guidance</td>
</tr>
<tr>
<td>GP120</td>
<td>Conference Room</td>
</tr>
<tr>
<td>GP126</td>
<td>Classroom</td>
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<td>GP127</td>
<td>Information Center</td>
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<td>GP136</td>
<td>Early Childhood Development</td>
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<td>GP137-GP139</td>
<td>Classrooms</td>
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<td>GP142, GP143</td>
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<td>GP140</td>
<td>Breakout Room</td>
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<td>GP152, GP156</td>
<td>Conference Rooms</td>
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<td>GP154</td>
<td>Faculty Offices</td>
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<td>GP155</td>
<td>Classroom</td>
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<tr>
<td>GP157</td>
<td>Computer Lab</td>
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<td>GP163</td>
<td>Gymnasium</td>
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<tr>
<td>Name</td>
<td>Title and Department</td>
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<tr>
<td>Finnegan, Daniel</td>
<td>Administrative Affairs/Facilities and Management Planning/Skilled Maintainer</td>
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<tr>
<td>Finley, Meghan</td>
<td>Academic Affairs/SBP/Associate Professor</td>
</tr>
<tr>
<td>Flores, Carolina</td>
<td>Academic Affairs/LCA/Professor</td>
</tr>
<tr>
<td>Flynn, Olive</td>
<td>Administrative Affairs/Finance and Administrative Services/Accountant</td>
</tr>
<tr>
<td>Foley, Robert</td>
<td>Administrative Affairs/Facilities Management and Planning/QCW (HVAC)</td>
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<tr>
<td>Forbes-Rogers, Doreen</td>
<td>Continuing Education/Business and Industry Services/Representative</td>
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<tr>
<td>Fox, Brian</td>
<td>Administrative Affairs/MCC Police/Police Sergeant</td>
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<tr>
<td>Fox, Kevin</td>
<td>Administrative Affairs/Facilities Management and Planning/Custodian</td>
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<tr>
<td>Freund, Debra</td>
<td>CEO's Office/Affirm. Act. Diversity and Inclusion/Chief Diversity Officer</td>
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<tr>
<td>Geisinger, Christi</td>
<td>Academic Affairs/Library and Educational Technology/Library Associate</td>
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<td>Geitz, Brenda</td>
<td>Student Affairs/New Student Orientation Services/Advisor</td>
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<tr>
<td>Genna, John</td>
<td>Academic Affairs/STEM/Instructor</td>
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<td>Gentile, James</td>
<td>Academic Affairs/LCA/Professor</td>
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<td>Gibson, Donna</td>
<td>CEO's Office/Human Resources/Operation Services Coordinator</td>
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<td>Giguere, Stacy</td>
<td>Academic Affairs/SBP/Professor</td>
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<td>Academic Affairs/STEM/Professor</td>
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Mounds, Paul ........... 23634
Administrative Affairs/Finance and Administrative Services/Associate Director

Muldoon, Linsey....... 22682
Academic Affairs/LCA/Associate Professor

Mulligan, Bryan ........ 23680
Administrative Affairs/MCC Police/Police Officer

N
Natoli, Jennifer ........ 23210
Student Affairs/Retention Services/Educational Assistant

Navarra, Joseph....... 23592
Academic Affairs/Disability Services/Coordinator

Nickerson, Michelle... 23324
Student Affairs/Advising and Counseling/Advisor

Nielsen, David......... 23108
CEO’s Office/Planning, Research and Assessment/Director

O
Oates, Tracy .......... 23104
CEO’s Office/Planning, Research and Assessment/Educational Assistant

O’Connor, Maura ...... 22692
Academic Affairs/LCA/Professor

Oliver, Elijah......... 23215
Student Affairs/Admissions/Enrollment Services Coordinator

Oliveri, Carol .......... 2348
Academic Affairs/STEM/Educational Assistant

Olsen, Warren......... 23660
Administrative Affairs/Facilities Management and Planning/Custodian

O’Neil, Erin.......... 22663
Academic Affairs/LCA/Academic Associate

Ortiz, Coral.......... 23648
Admin. Affairs/Finance and Administrative Services/Bursar’s Services Assistant

P
Pai, Chaitanya......... 22778
Academic Affairs/STEM/Professor

Paulin, Christopher .. 22770
Academic Affairs/SBP/Professor

Pence, Michael ....... 22727
Academic Affairs/STEM/Assistant Professor

Perez, Anthony ........ 23660/23676
Administrative Affairs/Facilities Management and Planning/Maint. Grnds. Suprv. 1

Perrault, Brynna....... 23348
Academic Affairs/STARS/Generalist Coordinator

Project

Student Services Center

Frederick W. Lowe, Jr. Building
SCC, 2nd floor

Wing Room
I L201 CEO’s Office
Planning, Research and Assessment
Academic Affairs
L202 L219g
and L231
L203 Administrative Affairs
L204 Facilities Management
L206 Information Technology
Technology Help Desk
L213 Classroom
L215b/L216i Office
L219b/L219n Office
L219v Organization of Active Adults
L221 Marketing and Public Relations
L231 Academic Affairs
L233 Computer Lab
L240/L245 Classrooms
L250 Math Lab
L287 Student Affairs

Academic Support Center
L273 Walk In Math Tutoring
L274/L276 Tutoring and Writing Center
L278/L283 Reception and Offices

Culinary Arts Center
L290 Kitchen Lab
L293 Highland Park Families Foundation Kitchen
L294a Cherry Dining Room
L294b Alisa and Alexander Jovic Dining Room
L294c Geraldine and Vincent Lesunaris Dining Room
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**Directions to College**

**From Hartford:** From I-84 eastbound, take exit 59 to I-384. Immediately take exit 1. Turn left onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to West Lot or a left onto Founders Drive North to East Lot.

**From Springfield:** Take I-91 south. Take exit 35A to I-291 east, to I-384. Immediately take exit 1. Turn left onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to West Lot or a left onto Founders Drive North to East Lot.

**From Boston:** Take I-84 westbound. Take exit 59 onto I-384. Immediately take exit 1. Turn left onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to West Lot or a left onto Founders Drive North to East Lot.

**From Bolton:** Take I-384 westbound, take exit 1. Turn right at the light onto Spencer Street (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to West Lot or a left onto Founders Drive North to East Lot.

**Alternative Route Suggestions:**
- From I-384 eastbound, take exit 2. Turn right onto Wetherell Street. Continue on Wetherell Street to MCC campus entrance on the right.
- From I-384 westbound, take exit 2. Turn right onto Keeney Street. At light, turn left onto Hartford Road. Take first left onto Bidwell Street. Entrance to MCC campus will be on the right.
Telephone and Voicemail System Quick Reference

Setting up your voice mailbox for the first time:
- Press Message key or dial x3004
- When prompted, enter your password (default password is five Zeros, i.e. 00000)
- The first time you log in, there is a guided setup process.

Making a Call
- For outside calls, dial 9 first
- “1” is required for long distance calls and 860 #s outside the local exchange.

Answering a call (choose one of the following)
- Lift the handset
- Press the line button associated with the call

Changing the listening volume:
- When on a call, press the up or down volume key
- Press the Save soft key to retain volume level

Quickly transferring a call:
- During a call, press the Transfer soft key
- Dial the number you are transferring the call to
- When the other party picks up, announce transfer
- Press Transfer again
- Hang up

Major Numbers
860-512-3000—Main number—information line, #1 = class cancelation, 2# = dial by extension, #3 = dial by name
860-512-3004 - Used to retrieve mail from home/on campus (press*)-change voicemail settings from home
860-512-3111—EMERGENCY, MCC Police (also Press**)
860-512-3680—Non-emergency, MCC Police

General Help Numbers
860-512-3456—Technology Help Desk (phone, computer, etc.)
860-512-3660—Facilities (building, heat/AC, power, plumbing etc.)

Sottile, Andrew ........ 22668 ASottile 19 T406
Academic Affairs/LCA/Assistant Professor

Sparrow, Anita ........... 23222 ASparrow 13 L156a
Student Affairs/Registrar’s Office/Registrar

Spector Church, Jacqueline . . . . . . . . . 23462 JSpector 3 L204i
Administrative Affairs/Information Technology/Assistant Director

Stafford, Carl ............ 22786 CStafford 4 A258
Academic Affairs/SBP/Professor

Stanton, Gail ............ 23597 GSanton 8 L131h
Academic Affairs/Disability Services/Learning Disability Specialist

Styczkula, Ryan ........ 23469 RStyczkula 3 L204
Administrative Affairs/Information Technology/Technician

Sullivan, Kim ........... 22813 KSullivan 16 B147
Continuing Education/Business and Industry Services/Educational Assistant

Sullivan, Patrick ....... 22669 PSullivan 19 T509
Academic Affairs/LCA/Professor

Sweeney, Donna ....... 22717 DSweeney2 17 A236
Academic Affairs/STEM/Professor

Szablowska, Barbara . . 23660 BSzablowska 3 L007
Administrative Affairs/Facilities Management and Planning/Custodian

T
Tahiri, Milaim .......... 22733 MTahiri 17 L219D
Academic Affairs/STEM/Professor

Talaga, Grace ........... 22614 GTalaga 9 L282
Academic Affairs/Academic Support Center/Academic Associate

Tang, David ............ 22856 DTang 15 A135
Academic Affairs/Library and Educational Technology/Educational Assistant

Tappan, Charlene .... 22912 CTappan 5 L221c
CEO’s Office/Marketing and Public Relations/Director

Thomas, Mariah ........ 23216 MThomas 13 L156
Student Affairs/Admissions/Enrollment Services Coordinator

Tirfessa, Negussie ... 22731 NTirfessa 17 C103
Academic Affairs/STEM/Professor

Torres, Anna ........... 23382 ATorres 11 L178
Student Affairs/Financial Aid/Director

Torres, German ....... 23660 GTorres 3 J001
Administrative Affairs/Facilities Management and Planning/Maintainer

Torres, Luis .......... 23680 LTorres 14 L170b
Administrative Affairs/MCC Police/Buildings and Grounds Patrol Officer

Torres, Steven ....... 22696 STorres 19 T505
Academic Affairs/LCA/Professor
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Great Path Academy

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<td>Sullivan, Neil</td>
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<td>Velazquez, Mayra</td>
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<td>JRaap</td>
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<td>Robinson, Desheena</td>
<td>3756</td>
<td>Magnet Theme Coach</td>
<td>DRobinson</td>
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<td>Sanderson, Leah</td>
<td>3748</td>
<td>Art</td>
<td>LSanderson</td>
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<td>Sherman, Jennifer</td>
<td>3750</td>
<td>Family Consumer Sci.</td>
<td>JSherman</td>
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<td>Simpson, Kevin</td>
<td>3737</td>
<td>English</td>
<td>KSimpson</td>
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<td>Sullivan, Daniella</td>
<td>3735</td>
<td>English</td>
<td>DSullivan</td>
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<td>Thurrott, Whitney</td>
<td>3758</td>
<td>Science</td>
<td>WThurrott</td>
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<td>Wolfe, Steven</td>
<td>3749</td>
<td>Music</td>
<td>SWolfe</td>
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Fax Numbers
- Main Office: 3701
- Guidance: 3711
- Nurse: 3721
**MCC by Division**

### Academic Affairs
See Alpha Section

<table>
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<tr>
<th>General Information</th>
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</thead>
<tbody>
<tr>
<td>Interim Dean: Fatma Salman</td>
<td>22602</td>
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<tr>
<td>Associate Dean: Pamela Mitchell</td>
<td>22604</td>
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<tr>
<td>Academic Associate: Sandi Browne</td>
<td>22605</td>
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<tr>
<td>Associate Dean of Faculty: Mary Lou Vrendenburg</td>
<td>22606</td>
</tr>
<tr>
<td>Secretary: Dana Drouin</td>
<td>22607</td>
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### Academic Support Center

| General Information/Front Desk | 22610 |
| Director: Brian Cleary | 22612 |
| Academic Associate: Grace Talaga | 22614 |

### Administrative Affairs

| Dean: James McDowell | 23602 |
| Administrative Assistant: Sharon Mills | 23603 |

### Admissions-Enrollment Services

| General Information | 23210 |
| Interim Associate Director: Jeanette Rivera Epps | 23214 |
| Secretary: Katherine Jones-Ross | 23213 |
| Enrollment Services Coordinator: Elijah Oliver | 23215 |
| Enrollment Services Coordinator: Takia Lugo | 23218 |
| Enrollment Services Coordinator: Mariah Thomas | 23216 |

### Advising and Counseling Services

| General Information | 23320 |
| Counselor: Wanda Reyes-Dawes | 23329 |
| Counselor: Robert Turner | 23328 |
| Assistant: Michelle Nickerson | 23324 |
| Educational Assistant: Venica Blythe | 23347 |
| Educational Assistant: Awa Diop | 23306 |
| Educational Assistant: Maria Koistinen | 22783 |
| Educational Assistant: Gina Marchesani | 22827 |
| Educational Assistant: Beverly Schott | 23308 |

### Bookstore (Follett)

<table>
<thead>
<tr>
<th>Manager</th>
<th><a href="mailto:0814mgr@follett.com">0814mgr@follett.com</a></th>
<th>860-645-3140</th>
</tr>
</thead>
</table>

### Cafeteria

| Manager | 23552 |

### Capital East Region Human Resources

| Kimberly Carolina, CSCU Regional HR Manager | 860-343-5757 |
| Patricia Lindo, CSCU Regional HR Generalist | 23612 |

### Career Services

| Director: Julie Greene | 23372 |

### CEO's Office

| General Information | 23100 |
| CEO: Nicole Esposito | 23103 |
| Interim Executive Assistant: Karyn Case | 23103 |
| Public Relations Director: Michael Jordan-Reilly | 22914 |

### Drug and Alcohol Recovery Counselor

| Program Coordinator: Joanna White | 22609 |

### Early Childhood Education

| Program Coordinator: Joanna White | 22609 |
| Richard Cohen | 22624 |

### Global Studies

| Department Chair: Guocun Yang | 22782 |
| Sarah Cieglo | 22767 |
| Valerie Kier | 22760 |
| Luz Londoño Diaz | 22754 |
| Angelo Messore | 22755 |
| Christopher Paulin | 22770 |

### Hotel-Tourism Management

| Program Coordinator: William Williams | 22777 |

### Paralegal

| Program Coordinator: Mary Holland | 22632 |
| Deborah Boyle | 22642 |

### Social Services and Human Services

| Program Coordinator: Joanna White | 22609 |

### Sociology

| Department Chair: Meghan Finley | 22758 |
| Lucy Hurston | 22791 |

### Therapeutic Recreation

| Program Coordinator: Joanna White | 22609 |

### Student Affairs

| Interim Dean: Angelo Simoni | 23202 |
| Administrative Assistant: Theresa Grout | 23203 |
| Director of Student Affairs Operations: Umesh Vig | 23204 |
| Commencement: | 23214 |

### Student Retention Services

| General Information | 23300 |
| Coordinator: | 23302 |
| Secretary: Carole Lewonczyk | 23303 |
| Database Manager-Technician: Linda Miner | 23205 |
| Educational Assistant: Elisa Eaton | 23304 |
| Educational Assistant: Joyce Liljedahl | 23304 |
| Educational Assistant: Jennifer Natoli | 23304 |

### Switchboard

| | 0 |

### Veterans Services

| Director: Julie Greene | 23372 |
| Veterans Services Associate: Michelle Labelle | 23362 |
| GI Bill/Certification Information | 23362 |
| Veterans OASIS | 23299 |
Health and Exercise Science/Therapeutic Recreation
Program Coordinator: Allison MacKenzie .......................... 22718
Mathematics Department
Department Co-Chair: Kate Bella ........................................... 22737
Department Co-Chair: Myrra Groeneveld ............................. 22735
Christopher Hamelin .................................................. 22725
Diane Hillyer .......................................................... 22709
Kathleen Peters ......................................................... 22713
Michael Robillard ....................................................... 22723
Jana Sime .......................................................... 22732
Milaim Tahiri ................................................................ 22733
Occupational Therapy Assistant
Program Director: Margaret Moriarty .............................. 22719
Academic Field Coordinator Donna Sweeney .................... 22717
Precision Manufacturing
Program Director: Tracy Ariel .............................................. 22635
Instructor: John Genna .................................................. 22646
Manufacturing Lab Assistant: Alexis Tournaud ................. 22131
Radiation Therapy
Program Director: Nora Uricchio ....................................... 22730
Radiography
Program Director: Susan Morison ...................................... 22708
Respiratory Care
Program Director: Nancy LaRoche-Shovak ......................... 22714
Director of Clinical Education: Kerry McNiven ............... 22716
Surgical Technology
Program Coordinator: Terry Kennedy ............................... 22734
Social Science, Business and Professional Careers (SBP) MS 4
General Information ...................................................... 22750
Academic Associate: Lolita Wynter ................................. 22753
Accounting/Business/Marketing/Entrepreneurship/BOT
Department Chair: Douglas Dorsey .................................... 22630
Susan Barzottini ...................................................... 22639
Burcin Calatore ........................................................ 22634
Malton Edwards ......................................................... 22631
Martin Hart ................................................................. 22625
Theresa Janeczak ....................................................... 22626
Claudia Laroque .......................................................... 22628
Sandra Rimetz ......................................................... 22636
Anthropology/Psychology
Department Chair: Nancy Bray ........................................ 22790
Leonard Dupille ........................................................ 22779
Stacey Giguerie ........................................................ 22796
Francine Rosselli-Navarra ............................................. 22711
Heidi Zavatone-Veth .................................................. 22784
Business Office Technology
Carla Adams ................................................................ 22652
Stacey Bottone .......................................................... 22627
Criminal Justice/Criminology
Department Chair: Kathryn Kleis ...................................... 22795
Tuesday Cooper .......................................................... 22793
Culinary Arts/Hospitality Management
Department Co-Chair: Ricardo Aragon ............................. 22766
Department Co-Chair: Katherine Kern ......................... 22794
Professor: Carl Stafford ............................................... 22786
Educational Assistant: Katherine DelGaizo ................. 22762
Disability Specialist/Speech-Language Pathology Assistant
Program Coordinator: Mary Lou Vreendenburg ............ 22606
Child Development Center MS 8
Director: Gregg Brohinsky ........................................ 23272
Head Teacher: Brittany Zavaski ........................................ 23274
CONNTAC MS 12
Coordinator: Miriam Torres-Thornburn ....................... 23556
Continuing Education and Workforce Development MS 16
General Information ...................................................... 22800
Associate Dean: Miquel Pigott ....................................... 22802
Administrative Assistant: Jessie Bradley ......................... 22823
Business and Industry Services/Corporate and Community Training
Business Representative: Doreen Forbes-Rogers ............. 22817
In-Service Training: Jennifer Milavsky ......................... 22816
SNAP Coordinator ..................................................... 22827
Educational Assistant: Kim Sullivan ............................ 22813
Computer Programs
Coordinator: Bruce Manning ........................................ 22808
Credit-Free Programs
Director: Carleigh Schultz ........................................... 22822
Personal and Professional Dev. Coordinator: Stephen Campiglio 22824
Excurions in Learning Coordinator: Linda Armstrong .... 22804
Cooperative Education/College Career Pathways MS 8
General Information ...................................................... 23310
Director: Robert Henderson ....................................... 23312
Copy Center
General ............................................................... 23478
CSCU - System Office
Chief Diversity Officer: Debra Freund ......................... 23107
Disabilities Services MS 8
General Information ...................................................... 23590
Counselor/Coordinator: Joseph Navarra ......................... 23592
Assistant Director, Testing and Disabilities Services: Georgette Hyman 23595
Testing Center Assistant: Heidi Campbell ......... 23596
Disability Specialist: Jacquelyn Dannaher ..................... 23594
Disability Specialist: Amy Anderson ......................... 23599
Learning Disability Specialist: Gail Stanton ............. 23597
Emergency
MCC Police ............................................................. 23111
Facilities Management and Planning MS 3
General Information ...................................................... 23660
Director: Darlene Mancini-Brown ............................... 23660/23662
Secretary: Yamilet Santiago ........................................... 23660/23663
Building Maintenance Supervisor: Robert Godere ............ 23660/23664
Custodial Services ......................................................... 23660
Suima Bricemo, James Brunelle, Christopher Cardone, Gerald Dickens
David Drabek, Angel Echevarria, Kevin Fox, Phillip Johnson, Mohamed Khan,
Robert Laioje, Heather LeBlanc, Rudolph Lerz, Michael Mitchell, Warren Olsen,
Timothy Pitt, Marcos Quiipe, Felix Sanchez, Barbara Szablowska, Bing Tse,
Jose Vargas, George Wiafe, Richard Willhide
Buildings Services ......................................................... 23660
Robert Foley, Clifton Roberts
Finance and Administrative Services  MS 10
Director: Regina Ferrante ........................................... 23632
Assistant Director: Paul Mounds ................................ 23634
Accountant: Olive Flynn ............................................ 23639
Assistant Accountant (Accounts Payable): Paula Anzellotti ........................................... 23651
Grant/Project Coordinator: Sherri Farr ........................................... 23684
Fiscal Contract Coordinator: Allison Jacobson .......................... 23650
Bursar’s Office
General and Box Office Information: ........................................... 23640
Bursar: Patricia Veo ........................................... 23645
Bursar’s Services Assistant: Yalismere Colon ........................................... 23638
Bursar’s Services Assistant: Coral Ortiz ........................................... 23648
Educational Assistant: Olivia Ellis ........................................... 23637

Financial Aid-Enrollment Services  MS 11
General Information ........................................... 23380
Director: Anna Torres ........................................... 23382
Associate Director: Jody Bailey ........................................... 23384
Associate Director: Yanizbet Bautista ........................................... 23385
Financial Aid Assistant: Elizabeth Gregonis ........................................... 23387
Financial Aid Assistant: Katherine Player ........................................... 23390

First Year and New Student Programs  MS 8
General Information ........................................... 23330
Secretary: Rosa Abarzua ........................................... 23331
FIRST Coordinator: ........................................... 23347
NSLO Coordinator and Advisor: Brenda Kettenring ........................................... 23307
Student Development Specialist, STARS: Philip Burnham ........................................... 23345
Educational Assistant: Caroline Dunlap ........................................... 23325
Educational Assistant: Bess Lewis ........................................... 23343
Educational Assistant: Robin Roth ........................................... 23330

GEAR UP  MS 4
Coordinator: Benjamin Brault ........................................... 22774

Help Desk  MS 3
General Information ........................................... 23456

Information Center  MS 9
AST ........................................... 23607

Information Technology  MS 3
General Information ........................................... 23456
Director: Barry Grant ........................................... 23402
Assistant Director: Edgar Chavarriaga ........................................... 23482
Assistant Director: Jacqueline Spector Church ........................................... 23462
Help Desk and User Support ........................................... 23456
Technician: Evelyn Kissi ........................................... 23464
Technician: Andrea Mack ........................................... 23465
Technician: Kevin Ske ........................................... 23468
Educational Assistant: Nadel Drissi ........................................... 23456
Educational Assistant: Amanda Ribera ........................................... 23456
Network/Telecommunications Manager: Douglas Michele ........................................... 23486
Technician: Clayton Church ........................................... 23488

Payroll  MS 2
General Information ........................................... 23610
Secretary: Beverly Ferrigno ........................................... 23613
Operations Coordinator: Donna Gibson ........................................... 23823
Payroll Specialist: Rosario Rojas Reyes ........................................... 23825
Payroll Specialist: Gail Zipoli ........................................... 23624

Planning, Research and Assessment  MS 1
Director: David Nielsen ........................................... 23108
Educational Assistant: Elizabeth Kendall ........................................... 22928
Educational Assistant: Tracy Oates ........................................... 23104

Police Services  MS 14
General Information ........................................... 23680
Lieutenant: Michael Davis ........................................... 23682
Communications Dispatcher: Kristin Mesick ........................................... 23683
Telecommunications Operator: Stephanie Delgado ........................................... 23687
Sergeant: Brian Fox ........................................... 23680
Police Officers: Donna Manning, Cleon Moses, Bryan Mulligan ........................................... 23680
Buildings and Grounds Patrol Officers: Kevin Regan, Luis Torres ........................................... 23680

Registrar-Enrollment Services  MS 13
General Information ........................................... 23220
Registrar: Anita Sparrow ........................................... 23222
Associate Registrar: Gail Anne Arroyo ........................................... 23230
Administrative Assistant (Transcripts): Deborah Wood ........................................... 23232
Office Assistant (Grade Changes, Immunizations): Sherri Scudder ........................................... 23225
Registration Coordinator: Elizabeth Daigle ........................................... 23234
Registration Service Assistant: Matthew Bonesteel ........................................... 23231
Credit-free Information and Phone-In Registration: ........................................... 23232

Science, Technology Engineering and Mathematics (STEM)  MS 17
General Information ........................................... 22700
Academic Associate: Nicole Simmons ........................................... 22703
Astronomy/Chemistry/Physics
Department Chair: Michael Pence ........................................... 22727
Roger Martinez-Alcaz ........................................... 22698
Chaitanya (C.K.) Pal ........................................... 22778
Negussie Tifessa ........................................... 22731
Physical Science Lab Manager: Tippawan Markmaitree ........................................... 22720

Biology
Department Chair: Rachel Minte ........................................... 22728
Kurt Lindbroom-Broberg ........................................... 22736
Pauline Litzotte ........................................... 22721
Pamela McManus ........................................... 22738
Jonathan Morris ........................................... 22771
Biology Lab Manager: Jessica Zolciak ........................................... 22722
Science Lab Assistant: Carol Oliveri ........................................... 22707

Computer Science/Engineering Science
Department Co-Chair: Richard Gnall ........................................... 22643
Department Co-Chair: Steven Moore ........................................... 22653
Mehrdad Faezi ........................................... 22729
Ibtisam Mahfouz ........................................... 22710

Dental Assistant
Program Director: Rosemary Ryan ........................................... 22705
Earth Science/Environmental Science/Geology
Program Coordinator: Ann Hadley ........................................... 22706

Health Careers
Department Chair: Donna Sweeney ........................................... 22717
Olivia Chiang ............................................................ 22680
Susan Classen-Sullivan .......................................... 22693
Brett Eberhardt ...................................................... 22665
Timothy Kussow .................................................... 22679
Maura O’Connor ..................................................... 22692

Library and Educational Technology MS 15
Director: Debbie Herman ........................................ 22872
Associate Director, Library: Paula Pini ..................... 22877
Assistant Director, ETDL: Timothy Boto .................... 22852
Circulation Desk/Information .................................... 22880
Circulation Assistant: Maritza Morales ...................... 22887
Interlibrary Loan and Computer Labs: Christi Geisinger .. 22884
Periodicals: Melissa Rivera ....................................... 22884
Reference and Instruction Librarian: Evelyn Angry-Smith.. 22874
Reference Librarian: Kristin Lavoie ............................ 22883
Acquisitions and Systems Librarian: Zhijiang Zhang .... 22875
Educational Assistant: Melinda Johnston ............. 22880
Educational Assistant: Michael Michno ..................... 22880
Educational Assistant: David Tang ............................. 22856
Computer Lab (B206/B207/B218) ............................. 22859
Sandbox ................................................................. 22857

Mail Services MS 3
Mail Handler: Sally Crawford .................................... 23046

Marketing and Public Relations MS 5
Director: Charlene Tappan ....................................... 22912
Graphic Specialist: Paula Raum ............................... 22915
Graphic Specialist: John Milt ................................... 22926
Media Specialist: Brian Lombardo ............................ 22926
Web Designer/Developer: Adam Saucier ..................... 22918

Notary Public
Trent Barber ............................................................ 23282
Donna Gibson .......................................................... 23283
Lucy Hurston .......................................................... 22791
Lois Wynter ............................................................ 22753

Office of Student Activities MS 7
General Information .................................................. 23280
Director: Trent Barber ............................................. 23282
Secretary ............................................................... 23283
Student Club Office ............................................... 23287
Student Government Association .............................. 23284
President ............................................................... 23293
Student Newspaper (Live Wire)
General Information ................................................. 23290
Editor ................................................................. 23289

Repair and Share Club
General ............................................................... 23286
ICE Radio ............................................................. 23295

Organization of Active Adults MS 16
General Information .................................................. 23240
MCC Liaison: Carleigh Schultz ................................. 22822

Technical: Timothy Gottier ....................................... 23467
Technical: Matthew Reid ......................................... 23489

Institute of Disability and Community Inclusion MS 4
Director: George Ducharme ...................................... 22789

Institute of Local History MS 4
Director: Christopher Paulin ................................. 22770

Institutional Advancement MS 15
General Information .................................................. 22900
Interim Dean: Monique Wolanin ................................ 22904
Director of Development and Alumni Relations: Diana Reid 22909
Development Associate: Teresa Arnold ......................... 22924
MCC Foundation Assistant: Marissa Petito .................. 22903
MCC Foundation Bookkeeper/Accountant: .................. 22906
Alumni Association .................................................. 22909

Liberal and Creative Arts (LCA) MS 19
General Information .................................................. 22660
Academic Associate: Erin O’Neil ............................... 22663

Communication and Computer Game Design
Department Chair: Stephanie Davis ........................... 22694
Robert Brandt .......................................................... 22687
Jennifer Gutterman ................................................. 22673
Albert Kim ............................................................. 22797
Brian van Over ........................................................ 22645

English/Humanities/Philosophy
Department Co-Chair: James Gentile ......................... 22667
Department Co-Chair: Andrew Sottile ....................... 22668
David Caldwell ....................................................... 22689
Jeanine DeRusha ..................................................... 22670
Adrienne Dowd ....................................................... 22687
Kimberly Hamilton Bobrow ..................................... 22676
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Lisa Sandoval .......................................................... 22678
Amy Shaw ............................................................. 22672
Patrick Sullivan ....................................................... 22669
Steven Torres .......................................................... 22696

ESL
Program Coordinator: Alina Ciscel ............................ 23241

General Studies
Co-Coordinator: Kimberly Hamilton Bobrow .............. 22676
Co-Coordinator: Steven Torres ................................. 22696

Language - Spanish, and French
Program Coordinator: Linda Burk ............................ 22684

Liberal Arts and Science
Program Coordinator: Sarah Cieglo ........................... 22767

Music
Program Coordinator: Deborah Simmons ...................... 22674
Carolina Flores ....................................................... 22640

Visual Fine Arts and Graphic Design
Department Chair: Daniel Long .................................. 22697
Pat Carrigan .......................................................... 22695