AFFILIATION AGREEMENT

between Manchester Community College and the Manchester Community College Organization of Active Adults

The Manchester Community College Organization of Active Adults (hereafter referred to as the "OAA") is a college-based community group which operates in affiliation with its host organization, Manchester Community College (hereafter referred to as the "College"). All relationships between the College and the OAA will be covered by this agreement.

- 1. The OAA is governed by its own Constitution and Bylaws, the policies of the College, the policies of the Board of Trustees for Connecticut Community-Technical Colleges and the laws of the State of Connecticut.
- 2. The OAA, like all college affiliated organizations, is subject to College administrative decisions which may supersede Bylaws or OAA Board of Directors decisions. These decisions will be limited to those initiated or approved by the President of the College or his/her designee.
- 3. The College will appoint an OAA liaison. He/she will attend Board meetings with no voting privileges as stated in the OAA Bylaws.
- 4. The OAA's administrative relationship with the College will be through the OAA and the president of the College or his/her designee.
- 5. The College reserves the right to appoint no more than two College personnel to serve on the OAA Board as advisors, with no voting privileges as stated in the OAA bylaws.
- 6. The OAA will maintain its own financial records and allocate its resources as determined by the OAA Board of Directors and Bylaws.
- 7. The OAA will not incur expenses on behalf of the College; the College will not be responsible for OAA financial obligations or indebtedness.
- 8. The College will make space available, per request and subject to availability, free of charge, for the purpose of conducting OAA business, including holding Board, Committee and Membership meetings.
- 9. The College accepts no responsibility for damages, injury or death to participants incurred during OAA-sponsored trips or events occurring off campus, such as luncheons and dinners.
- 10. The College has editorial control over all printed materials bearing the college name or logo, including the name "MCCOAA." In the event of a disagreement as to the text of material relating solely to the Association, the College agrees to discuss the matter with the OAA Board of Directors in order to reach a mutually agreeable compromise.
- 11. The College will allow for the use of their bulk mail permit by the OAA subject to U.S. postal regulations, but will not incur the cost of printing and mailing.

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12. The OAA membership mailing list will not be distributed by the College to outside vendors, etc.

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- 13. The OAA membership mailing list will be available on request to the College's public relations office to promote College-sponsored events open to the community that may be of interest to active adults.
- 14. The College may dissolve the OAA's affiliation with the College with twelve months' notice. Likewise, the OAA may dissolve its affiliation with the College with twelve months' notice. In an emergency situation, as determined by the President of the College, the notice may be less than twelve months.
- 15. The name MCCOAA is the property of the College and will remain with the College in the event of dissolution.
- 16. The College will make a good faith effort to accommodate and meet the needs of the MCCOAA; and MCCOAA will likewise make a good faith effort to accommodate the College and honor the College's objectives and mission.

Signature, President, MCC	Dr. Gena Glickman
Signature, President, OAA	Elaine Sweet
Date	April 07, 2011