

# **MANCHESTER COMMUNITY COLLEGE ORGANIZATION OF ACTIVE ADULTS**

## **CONSTITUTION**

*Adopted May 13, 2016*

### **ARTICLE I**

#### **NAME OF ORGANIZATION**

Manchester Community College Organization of Active Adults (MCCOAA).

### **ARTICLE II**

#### **PURPOSE OF ORGANIZATION**

#### Section 1

The primary purpose of MCCOAA is to offer a wide range of educational opportunities for older adults in partnership with the Manchester Community College (MCC) Continuing Education Division (MCCCED).

#### Section 2

Cultural, educational, social, and other programs will be provided to enrich members' lives and promote lifelong learning.

#### Section 3

It is the intent of MCCOAA to operate as a non-profit organization within the meaning of Sec. 501(c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law).

### **ARTICLE III**

#### **LOCATION OF ORGANIZATION**

The principal office of MCCOAA shall be located on the MCC Campus in Manchester, Connecticut.

### **ARTICLE IV**

#### **MEMBERSHIP REQUIREMENTS**

#### Section 1

Any person 50 years of age or older may become a member by completing an application form and paying membership dues.

#### Section 2

Honorary Membership may be conferred upon recommendation and a majority vote of the Board of Directors present.

### **ARTICLE V**

#### **OFFICERS AND BOARD OF DIRECTORS**

#### Section 1

The officers of MCCOAA shall be the President(s), Vice-President, Secretary, Treasurer, Trustees and Past Presidents. The powers, terms and duties of the officers shall be defined in the By-Laws.

**ARTICLE V                    OFFICERS AND BOARD OF DIRECTORS (continued)**

Section 2                    The Board of Directors shall consist of the officers, the chairpersons of the standing committees and any members at large that the Board chooses to appoint.

Section 3                    Each office, member at large and standing committee shall have one vote. The designated MCC liaisons shall be ex-officio non-voting members of the Board.

**ARTICLE VI                    MEETINGS**

The conduct and frequency of meetings shall be specified in the By-Laws. Notification of meetings shall be posted in a newsletter or other timely communication to the membership.

**ARTICLE VII                    BY-LAWS**

The Board of Directors shall adopt By-Laws which shall set forth the procedures for the administration of MCCOAA consistent with the provisions of this Constitution. In case of conflicting provisions, those in this document shall prevail.

**ARTICLE VIII                    AMENDMENTS**

Proposed amendments to the Constitution or By-Laws shall be submitted to the Board of Directors for their review, recommendations and approval. Proposed amendments shall be approved by a two thirds (2/3) majority of the current MCCOAA Board Members, excluding Past Presidents. The By-Laws shall be reviewed by the Board of Directors every two (2) years.

**ARTICLE IX                    FISCAL YEAR**

The fiscal year of MCCOAA shall begin on September 1 of each calendar year.

**ARTICLE X                    DISSOLUTION**

In the event of dissolution of MCCOAA, the Board of Directors shall, after paying or making provisions for payment of all of the liabilities of the MCCOAA, donate the remaining assets to the Manchester Community College Foundation for use by the Continuing Education Division.

***Adopted by the MCCOAA Board of Directors on May 13, 2016***

Signed: *Darlene Sutton* on *5-25-16*  
(Secretary)