



Registrar's Office Name/Address Change Form

Please complete this form, sign, date and return to Manchester Community College, Registrar's Office, SSC L157.

IMPORTANT: Name changes cannot be completed unless accompanied by an original marriage certificate or original court document indicating the name is being changed back to the maiden name. All documents must be hand carried into the office by the individual changing their name. No faxes or copies of documents will be accepted.

STUDENT INFORMATION

Previous First Name		Previous MI	Previous Last Name	
New First Name		New MI	New Last Name	
New Mailing Address			Banner ID Number	
City			State	Zip
Home Phone Number	Cell Phone Number		Work Phone Number	

SIGNATURE

Student Signature	Date
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