



MANCHESTER  
COMMUNITY  
COLLEGE

## Printing the 1098T Form for Filing Taxes

Follow these steps to print your 1098T form:

Go to <http://my.commnet.edu>

1. Log in with your student NetID and password (ie. NetID: 01234567@student.commnet.edu)
2. Click on **“Banner Student & Faculty Self-Service”**
3. Click on **“Billing/Payment”**
4. Click on **“Tax Year Selection”** box
5. Enter appropriate year
6. You will then be directed to your 1098-T form

If you have additional questions regarding your 1098T form, please contact the Bursar’s Office at 860-512-3640.