



High School Partnership Program Overview for Counselors and Students

WHAT IS THE HIGH SCHOOL PARTNERSHIP PROGRAM (HSPP)?

The High School Partnership Program (HSPP) is designed to allow students to take college classes while still in high school. Students take classes to broaden their education, to earn college credits, to explore career options or to build their skills. Students' final grades will become a permanent part of their academic history at MCC. Students may take up to two classes (eight credits maximum) tuition-free on the MCC campus, Monday-Friday, at any time outside of their high school hours. High School Partnership is only allowed during the fall and spring 15-week general fund semester for high schools who have a HSPP articulation agreement with MCC.

HOW DOES A HIGH SCHOOL RECEIVE AN HSPP ARTICULATION AGREEMENT WITH MCC?

An annual HSPP contract agreement, signed by the principal or superintendent of the school district and the CEO of the college, initiates an articulation agreement. Prior to each academic year, a letter from the high school principal must be on file in the Admissions Office identifying the name of the HSPP coordinator. The deadline for the spring 2020 school year is Friday, November 22.

WHAT ARE THE ELIGIBILITY REQUIREMENTS FOR HIGH SCHOOL STUDENTS?

Students who are juniors or seniors that have a B average (3.0 GPA) or higher that attend a contracted high school are allowed to take courses through HSPP. Students must be eligible for college-level courses. To determine college-level course eligibility, students can schedule an assessment test at MCC or provide appropriate SAT/ACT scores. Below is a listing of current HSPP contracted high schools:

- Bloomfield High School
- Bolton High School
- Howell Cheney Technical High School
- Cornerstone Christian Academy
- Coventry High School
- East Catholic High School
- East Hartford High School
- East Windsor High School
- Ellington High School
- Glastonbury High School
- Great Path Academy
- Hartford Job Corps
- Manchester High School
- RHAM High School
- Rockville High School
- Rocky Hill High School
- South Windsor High School
- Synergy Alternative High School
- Tolland High School

HOW ARE HIGH SCHOOL STUDENTS ADMITTED TO HSPP?

Each semester a new HSPP Student Letter of Recommendation is required for a student's participation in the HSPP program, signed by the designated HSPP coordinator, or designated official of the respective high school. One recommendation form for all recommended students is acceptable. This form, along with each student's HSPP Admissions Application, must be submitted. The deadline for recommendations: **fall 2019 is June 14 and spring 2020 is December 13.**

HOW WILL HIGH SCHOOL STUDENTS KNOW IF THEY ARE ACCEPTED INTO HSPP?

High school students will receive an acceptance email from Manchester Community College with their Banner Student ID number. The Banner ID number will be used for assessment testing, course registration and transcript information.

WHO NEEDS TO TAKE THE ASSESSMENT TEST?

All HSPP students must take the assessment test or be eligible for college-level courses.

- Take an assessment test at MCC. Go to www.manchestercc.edu/testing to schedule
- OR
- Submit to the MCC Admissions Office unofficial SAT scores or ACT scores (new SAT reading score of 25 or higher, or writing and language score of 26 or higher and/or scores of 530 or higher in math; ACT scores of 18-21 on math and/or 21 or higher on English, or 47 or higher on ACT English and Reading portions) with a completed HSPP Assessment Testing Exemption Request form.

WHAT DO HIGH SCHOOL STUDENTS NEED TO KNOW PRIOR TO REGISTERING FOR CLASSES?

It is recommended that the student meet with their school counselor to review course selection and requirements prior to registering. A schedule of classes and a course catalog are available online at www.manchestercc.edu/programs-courses.

- **Spring 2020 classes begin on Wednesday, January 22**
- Courses available to HSPP students are general fund credit courses, in which seats are available, offered in fall and spring semesters and meet either Monday-Friday (outside of their high school hours) or online. Developmental (pre-college) courses, accelerated, summer or winter courses and credit-free courses are not covered.
- HSPP covers the cost of tuition and fees (including lab, studio, supplemental, material course fees) for two courses (maximum of eight credits) per semester. The student is responsible for purchasing class texts and supplies. Students are not eligible for financial aid.
- HSPP students must come in-person to the Admissions office to register for classes with the Associate Director of Admissions or designee.
- HSPP students registering for a STEM (science, technology, engineering or math) class may register on **Tuesday, January 7, 2020.**
- HSPP students registering for any other (non-STEM) class may register on **Monday, January 21, 2020.**
- After registering for classes, HSPP students are responsible for bringing their schedule to the Bursar's Office for processing the tuition and fee waiver. Failure to do so may result in the classes being cancelled or the student being charged tuition.
- Course grades and transcripts are available at the end of the semester by going to <http://my.comnet.edu>, the portal to online student services. If a student would like to transfer their MCC course to another college, they may request a transcript online or submit a transcript request form to the Registrar's office.

For more information, please contact Associate Director of Admissions Samantha Plourd, at 860-512-3214 or splourd@manchestercc.edu