



# Manchester Community College Guidelines for Participant Behavior

Manchester Community College (MCC) sponsors field trips and special events for students as a means of providing comprehensive and diverse learning opportunities for our students. Field trip/event participants, and their guests, are expected to conduct themselves in a professional and positive manner as representatives of MCC. All students, and their guests, are held to the MCC Student Code of Conduct and all applicable laws. Every participant of the event/trip must abide by all applicable rules and regulations. Failure to follow operating guidelines, instructor/staff directives and/or the Guidelines for Participant Behavior may result in disciplinary action. Each student understands that once the student has signed this contract, the rules and requirements will be in effect throughout the entire trip/event.

1. MCC students, and their guests, are expected to conduct themselves in a manner that will not discredit himself or herself or the College.
2. Drugs or alcohol are not permitted on the field trip/event. Possession, use, sale, distribution, and/or transportation of alcohol, any controlled substance, illegal drug, or drug paraphernalia is prohibited conduct.
3. No firearms, explosives (including fireworks), or other weapons are permitted on the field trip/event. Transportation, storage, possession or use of these items is prohibited conduct.
4. Sexual harassment, sexual misconduct, lewd or indecent behavior, or sexual assault is prohibited conduct.
5. Physical abuse, threats, intimidation, harassment, coercion and/or other conduct, which threatens or endangers the health or safety of any person is prohibited conduct.
6. Every student is responsible for making appropriate travel arrangements prior to and after the field trip/event.
7. Failure to comply with instructor/staff directives, engaging in prohibited conduct, or violation of any laws may result in disciplinary and/or legal action. **Students may be discharged from the field trip/event and be responsible for transportation home under these circumstances.**
8. Interfering with normal College activities including studying, teaching, research and recreation is prohibited.
9. The College does not have liability or automobile coverage for students driving themselves or other students to College-sponsored events. **Automobile insurance policies held by the students or their parent are the primary and only policies covering them for injuries to themselves and others, as well as damage to their vehicles or other vehicles.**
10. Anyone with a history of medical problems should consult with their physician prior to the field trip/event to be sure that they are in condition to make the trip or participate in the event. Any student with a medical problem and/or under the care of a physician may be required to provide a medical release prior to the field trip/event.

**I have read and understood** all of the above rules and requirements and agree to accept the consequences as stated. I further understand that the chaperones are in charge and I will accept their authority during the entire course of the event/trip.

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Student Name

Date