



Emeritus Application for Retirees

Retirees who meet the following criteria and who have served the college with distinction may apply for emeritus status. Please complete this application and mail to Patricia Lindo, Human Resources, Manchester Community College, MS #2, Great Path, P.O. Box 1046, Manchester, CT 06045-1046 or email to plindo@commnet.edu.

Criteria: All of the following conditions must be met to be eligible for emeritus status:

1. Must be faculty, community college professional or non-bargaining unit manager;
2. Must be a full-time employee in good standing;
3. If faculty or community college professional, must have attained tenure at Manchester Community College or another CT community college. Non-bargaining unit managers are not eligible for tenure;
4. Must have retired from Manchester Community College with at least 15 years of service to MCC or the CSCU System.

PLEASE NOTE: Emeritus Application must be submitted by the end of the semester in which you retired for the committee to consider you for emeritus within the next semester. Otherwise, your Emeritus Application will be delayed until the next committee review date in any given academic year.

RETIREE INFORMATION

First Name	MI	Last Name
Job Title		
Division Name		
Home Email Address		

By signing this Emeritus Application, I grant permission to Human Resources or Designee to put my name forward for emeritus status consideration. I understand that the Chief Executive Officer makes the final decision to grant, or not grant, emeritus status to retirees.

Retiree Signature	Date
HR or designee Signature	Date