



# Course Revision Proposal

## COURSE INFORMATION

Course/Program Name

## COURSE CHANGES

- Course Revision (Note: Revision of 20% or greater may not comply with common course numbering.)
- Course Title Change
- Course Description Change
- Course Prerequisite Change:

Original Prerequisite

Proposed Prerequisite

- Special Topics Course

## REQUIRED

The following items are required when submitting course revision changes:

- Revised course proposal
- Description of Change: Describe the specific change. Please be explicit and fully describe any and all changes. For course changes, please provide language before and after change.
- Justification of Change: Specifically describe the reason(s) for the change.

Department/Division affected by change have discussed this proposal:

- Liberal and Creative Arts Division    Science, Technology, Engineering and Math Division    Social Science, Business and Professional Careers Division



## FACILITIES AND OTHER RESOURCES REQUIRED FOR THIS COURSE

Classroom Requirements  Standard Classroom  Science Lab  Computer Lab  Dedicated Math Lab  Language Lab

Other (please specify): \_\_\_\_\_

Software Required (please specify): \_\_\_\_\_

Other Resources (please specify): \_\_\_\_\_

## OTHER COURSE INFORMATION

Prerequisites

Text Recommendations

Course Objectives. Upon successful completion of this course, the student should be able to:

Instructional Units

Recommended Enrollment

Rationale for Recommended Enrollment

The following **other** Divisions/Departments/Faculty affected have discussed this proposal/revision

Discussed with	Dept/Division
Discussed with	Dept/Division
Discussed with	Dept/Division

## REQUIRED

Submitted By:

First Name	MI	Last Name	Submission Date
Department		Division	

Approvals:

Department /Program	Date
Curriculum	Date
Academic Senate	Date
Academic Dean	Date

Revision Date

The date of this revision proposal(s): use for course revisions only.

Effective Date

This is the date that the new course or proposed changes will take effect. Note that catalog changes for any given academic year **must be approved by the Academic Senate by March of the preceding year.**