

Cooperative Education

Monthly Time Card

Please complete this form, sign, date and mail to: Julie Greene, Director, Career Services and Cooperative Education, CT State Manchester, Great Path, MS #8, P.O. Box 1046, Manchester, CT 06045-1046 | Email: julie.greene@ctstate.edu | Phone: 860-512-3372 | Fax: 860-512-3371

GENERAL INFORMATION

Student Name	Instructor	
Site Name	Telephone	Date
Supervisor Name/Title	Supervisor Signature	

MONTHLY TIME SHEET

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	MONTH OF:	TOTAL HOURS:		

Sept. 2024 | JM

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