State of the College
2018-19 Year in Review

MANCHESTER COMMUNITY COLLEGE

Thank you for your hard work this past academic year!
Academic Affairs

- **New hires**
  - Biology
  - Early Childhood Education
  - English
  - Human Services
  - Manufacturing

- **Curriculum**
  - Academic Program and Discipline Reviews
  - Preparation for NECHE Comprehensive Study

- **Culinary Arts/Hospitality**
  - Successful visit from American Culinary Federation accreditation team

- **Initiated Scheduling Pilot program**
  - Collaboration between Academic and Student Affairs
  - Yearlong course schedule for students  (aim for 24 credits)
  - Low to no prerequisites

- **Grants awarded for OER initiatives**
  - NOLO

- **Final reporting for Gear Up Grant**
## Administrative Affairs

<table>
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<tr>
<th><strong>Budget and Finance</strong></th>
<th><strong>Information Technology</strong></th>
<th><strong>Facilities</strong></th>
<th><strong>Police Services</strong></th>
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<tbody>
<tr>
<td>Closed fiscal year with a balanced budget, protecting available college reserve balances.</td>
<td>Initiate and Implement Enterprise Network Migration.</td>
<td>Worked closely with BOR facilities and General Electric to install solar panels on campus.</td>
<td>Conducted shelter-in-place drills and “active shooter” training workshops in partnership with the Manchester Police Department.</td>
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<td>Worked with BOR finance to implement new CSCU common chart of accounts.</td>
<td>Expand Virtual Computing opportunities when appropriate.</td>
<td>Completed several campus-wide renovations and improvements – Radiology and Bio-prep labs, LRC Skylight replacement, and Cheney Dining Room.</td>
<td>Fostered collaborative relationships with state and local police departments, CSCU police departments, GPA administrations, and various external safety and security agencies.</td>
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<td>Implemented enhancements to online financial services to assist students.</td>
<td>Implemented information security program improvements.</td>
<td>Provided leadership to the BOR IT planning and governance workgroups.</td>
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## Advancement and Development

### Student Scholarships
- 748 Scholarships totaling $465,351
- $13,926 – Gifted to students for purchasing textbooks

### Alumni Relations
- Alumni of the year:
  - Marilyn Thrall ’73
  - John Toomey ’74
- Welcome back table for new and returning students Fall 2018
- Outreach to over 7,500 alumni

### Annual Fund & Campaign 2020
- Funded 21 projects totaling $1.3 million from Campaign 2020
- Funded 17 projects totaling $39,555 from annual fund
SNAP Education & Training Program
- Started Fall 2018

Pre-Manufacturing Program
- Funded by Capital Workforce Partners
- 4th Pre-Manufacturing Program for formerly incarcerated individuals

Cyient Corporation
- Design 5-Course Advanced Manufacturing Program
- 2nd Cohort started Fall 2018 and completed Spring 2019

Workforce Partnerships
- Infosys
- Kelser Corporation
- CT Technology Council
- CompTIA

Scholarships awarded by MCC Foundation totaling $40,000 in:
- Computer Technology
- Allied Health
- Other workforce certification programs
Diversity & Inclusion

- **Affirmative Action Plan - Approved**
  - 75% - Hiring Goal Achievement
  - 75% - Promotional Goals
  - 100% - Program Goals

- **Training Workshops**
  - Conducted system-wide workshop on policy and legislation regarding diversity, affirmative action, sexual misconduct, and Title IX
  - Bringing in the Bystander
  - Not Anymore
  - Racism 101
Human Resources & Payroll

- **Recruitment**
  - 12 Full-time positions
  - 2 Educational Assistants

- **Contract administration**
  - 5 new hires contracts
  - 175 new PTL/NCL

- **Retirements**
  - 18 retirements

- **SAG Award**
  - 37 employees moved from Tier Plan to Hybrid Plan

- **CORE-CT Time Self Service**
  - 99% faculty and staff using online system
Marketing

- Completed first year of partnership with Odonnell Company for MCC’s branding and recruitment advertising
- 10,583 followers on Facebook
- 1,399 followers on Twitter
- Migration of MCC website to a third-party server
- Won three design awards at annual NCMPR District 1 conference: Annual report (Bronze), Specialty Publication (Silver), and Poster (gold)
- Participated in several system-level councils, projects, and workgroups
- Completed comprehensive review and revision of governance document
Public Relations

- Initiation of internal “In Case You Missed It” newsletter
- Organization and implementation of small group informational sessions with CEO and staff and managers
- Communications support of CEO
- Draft and distribution of community letters and talking points for public appearances
Planning, Research & Assessment

- 17th edition of MCC Fact book
- Fall 2018 Enrollment scorecard
- Research brief on Guided Pathways metrics
- P20 WIN Employment and Wages Report

Grants
- WiSTEM
- Common Read
- USDA Aquaculture ELC
- VISTA
- CT Department of Education PASS Program
Student Affairs

- Overhauled transcript evaluation process to improve turnaround time and increase communication with students
- Provided financial aid to more than 3,300 students
- Held MCC’s inaugural Fresh Check Day
- Held Disability Awareness Day
- Provided nearly 1,400 test accommodations
- Hosted NAMI Young Adult Support Group Facilitator Training and conducted a QPR session for students
- Student Retention Services received a $37,500 grant to assist minority students on probation
- 31 MCC graduates received $8,000 President to President Scholarships from UConn Guaranteed Admission Program
- Held 20th annual Part-Time Job Fair and 31st annual Regional Job Fair
Began to re-organize MCC’s management structure for cost savings, to better align with the System Office’s strategic plan, and to ensure a more collaborative, more effective model
Presented, alongside Trinity College’s president, at Hartford Foundation for Public Giving’s donor and prospect briefing
Initiated the sharing of positions with Middlesex and Capital, and continued sharing a faculty position with QVCC, as cost saving measures
Instituted the Recruitment, Retention, and Completion Workgroup
Assembled Achieving the Dream Team
Met with Cabinet and PAC biweekly
Met with all staff members and directors in January to identify and discuss concerns and create an action plan to deliver to executive management team
Supported Academic Senate’s request to complete and report on a climate survey and met with representatives from Academic Senate, College Senate, and unions to discuss survey responses and steps for follow-up
Attended ACE, AACC, NEASC/NECHE, CASE, and NCBAA annual conferences
Participated in AACC’s Future Presidents Institute
Was accepted into Harvard Graduate School of Education’s New Presidents Seminar
Served on Board of Directors for Hartford Consortium on Higher Education
Served on Board of Directors for Greater Manchester Chamber of Commerce
Invited to sit on AACC’s Commission on College Readiness