



MANCHESTER
COMMUNITY
COLLEGE

HOW TO:
Accept the Financial Aid Award
Check Pending Requirements
Access the Book Credit

After submitting your FAFSA application, you will be able to track your financial aid status and award information electronically using MyCommNet at <http://my.commmnet.edu>.

If prompted to select the college, be sure to select MCC. If prompted to select the year, be sure to choose the appropriate academic year and **“Submit”** (i.e. for fall 2016 and spring 2017, the academic year is 2016/2017). The first time you log in you will be prompted to update/confirm your contact information.

ACCEPT YOUR FINANCIAL AID AWARD

If you are required to accept your award online, follow these steps:

1. Go to <http://my.commmnet.edu>
2. Log in with your student NetID and password (i.e. NetID: 01234567@student.commmnet.edu)
3. Click on **“Banner Student & Faculty Self-Service”**
4. Click on **“Financial Aid”**
5. Click on **“Award Package”**
6. Click on the **“Accept Award Offer”** tab
7. Select **“Accept”** on the drop-down box next to your award and click on **“Accept Full Amount of all Awards”**

CHECK YOUR PENDING REQUIREMENTS AND SATISFACTORY ACADEMIC PROGRESS

Follow these steps to review your pending requirements and Satisfactory Academic Progress (SAP) status for financial aid:

1. Go to <http://my.commmnet.edu>
2. Log in with your student NetID and password (i.e. NetID: 01234567@student.commmnet.edu)
3. Click on **“Banner Student & Faculty Self-Service”**
4. Click on **“Financial Aid”**
5. Click on **“Eligibility Requirements”**
6. View your financial aid requirements under the **“Student Requirements”** tab and your Satisfactory Academic Progress status under the **“Academic Progress”** tab. Any holds will be listed under the **“Holds”** tab.

BOOK CREDIT

Students who have financial aid left over after the costs for tuition and fees are covered will be able to utilize this credit at the campus bookstore. The book credit cannot be used anywhere online or through another bookstore.

To utilize the book credit, visit the bookstore with a copy of your schedule and Photo ID during the designated book credit dates and indicate that you will be using your book credit eligibility to cover the cost of books.

Note: Not all students are eligible for the book credit. If you have a bill after financial aid has been applied to your charges, you will not be eligible for the book credit. **The book credit can only be used through the announced deadline each semester.** For deadline information, please visit the campus bookstore.