

This is an overview of the eTutoring platform, showing you how to log in, ask a tutor a question (eQuestion), and submit a draft of a writing assignment for a tutor to review (eWriting Lab).

To log in or create a new account

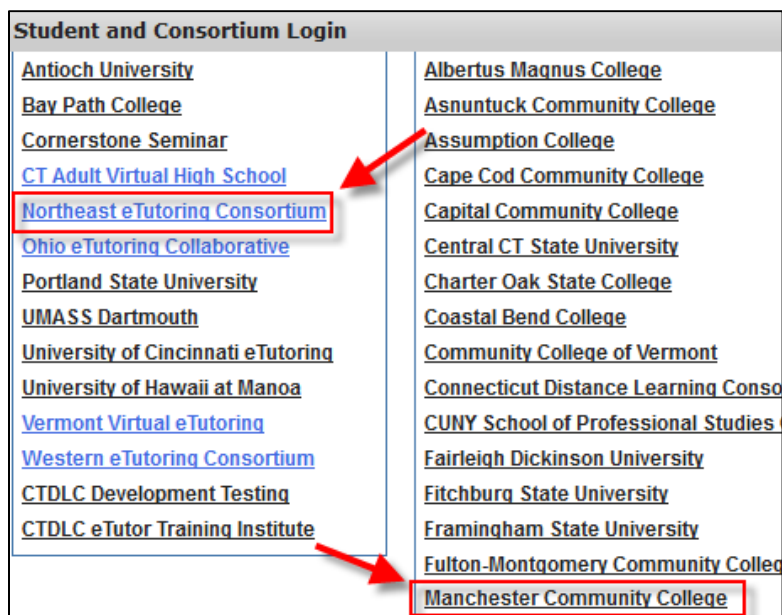
Using any internet browser, go to <http://www.etutoring.org>

(Note: not 'etutoring.com')

From the "New and Returning Students," screen click on the "Login Now!" button:



In the "Student and Consortium Login" window, click on "Northeast eTutoring Consortium" then from the drop-down menu choose "Manchester Community College":



Enter your Username and Password

1. For the Username, use your NetID (ex. 01234567@student.comnet.edu).
2. For the Password, enter "etutoring"
3. Click the "Sign In" button.

You will have the opportunity to change your password after the first login. You may use your NetID password or create another password.

(Note: eTutoring is not connected to myCommNet. Changing your password in one will not change it in the other.)

Edit your user profile

Fill in the information requested.

Use a valid email address

Your Student ID is your NetID
Your Password is "etutoring"

Check the "I agree . . ." check box.
Then click the "Join eTutoring" button:

The eTutoring Homepage

The homepage is displayed here. You can navigate using the tabs at the top, or by clicking on the selections in the page.

The primary functions are:

- eChat
- eQuestions
- eWriting Lab

eQuestions

You can post a question to a tutor in a variety of subjects.

Click the “eQuestions” tab near the top of the page. A window will appear with the following message:

Before you submit your eQuestion, please keep in mind:

- eTutors will not answer your homework, quiz or test questions.
- eTutors will help you develop strategies to find answers or resolve problems on your own. They will not solve any math, statistics or chemistry problems for you.
- Please do not post a math problem or equation without describing specifically what you do not understand, or where you think you are getting stuck. The more information you share with eTutoring, the better we can help you!
- While we appreciate your thanks, do not send them via a follow up eQuestion (this can count against your school's usage of the program). If you wish to send thanks, or any other comments, please use the Support link at the very top of each page. We welcome and encourage your feedback.

Once you have read all of the policy text and are ready to proceed, click on the "X" in the upper right hand corner to close the window.

Keep this window closed for the remainder of my session.

Selecting the checkbox for “Keep this window closed...” will prevent this message box from reappearing. Alternatively, click on the “X” in the upper right-hand corner to close the window.

To post a new question, click on “Post a New Question”:

Tuesday July 02, 2013

eQuestions
Submit your eQuestions here

NOTE: Your institution only allows 2 **OPEN eQuestions** at a time. You currently have 0 open eQuestions.

You currently do not have any questions posted. Choose one of the options below to proceed.

[Post a New Question | Return to your main page](#)

Select the subject from the drop-down menu:

Tuesday July 02, 2013

eQuestions
Submit an offline question for a specific subject and review your archive of posted eQuestions.

Please complete the form below to help us respond effectively to your question.

[View All Your Questions](#)

Step 1: Choose Your Subject

Subject
Choose a subject from the drop down list to the right.

- Please Select -
- Please Select -
Accounting
Calculus
Math
Research Methods and Information Literacy
Statistics
Writing (Asynchronous)

NOTE: Only subjects with tutors scheduled

Fill in the form describing: your question, what steps you have already taken, and where you are having difficulty:

Step 2: Post an eQuestion

Course Name

Textbook Name
(Algebra I, not Math101, for example):

Chapter Title

Section Title

Question Topic

What is your question?

What is your question?

The more information you can give the eTutor, the better he or she can help you.

When you are finished click the “Submit your eQuestion” button: [Submit Your eQuestion](#)

eWriting Lab

Through the eWriting Lab, you can ask tutors to review a draft of a writing assignment. The tutor will return your draft with mark-ups and suggestions for improvement.

Be sure that the document containing your writing is in one of these formats:

- .doc (Word 2003)
- .docx (Word 2007)
- .rtf (Rich Text Format)

Save and close your document before submitting.

Click the “eWriting Lab” tab near the top of the page. A window will appear with the following message:

Before you submit your paper, please remember:

- Our **eTutors will not edit, correct, proofread, or rewrite your paper**, but they will gladly give you feedback on those areas where they think your writing can be improved.
- Our **eTutors will review up to three drafts of an assignment**. After receiving three reviews of your paper, please do not submit the same assignment again for further assistance. If you feel you need more help, please contact your instructor.

There is a chance that your paper could be returned to you without any tutor comments if any of the following happens:

You send it in a format this platform cannot accept. Be sure your paper is saved as a **Word document (.doc or .docx)** or in **Rich Text Format (.rtf)**.

1. You submit a second or third copy of your assignment without using your prior eTutor's suggestions to create a new draft of your work.
2. You send a copy of the same assignment before receiving an eTutor's response to the first submission.
3. You send more than 3 drafts of the same assignment to eTutoring.org. You are limited to 3 eTutor responses to a single assignment.


Click on one of the links below for more information on your submissions:

[How to Write an Effective Essay](#) [Tips for Papers other than “Essays”](#)

Once you have read all of the policy text and are ready to proceed, click on the "X" in the upper right hand corner to close the window.

eWriting Lab

Select the appropriate button:


eWriting
 Submit your written assignments for our eTutors to review.

Please click on one of the buttons to the right if you are submitting an assignment or you want to view your existing writing assignments.

Submit a New Writing Assignment ▶

Submit a 2nd or 3rd Draft ▶

View Writing Assignments Archive ▶

NOTE: Your institution only allows 2 OPEN Writing Samples at a time. You currently have 0 open writing samples.

Fill in the form describing the assignment and what specific help you'd like. The more information you can give the eTutor, the better he or she can help you:

Upload a New Writing Assignment:
In order to upload a first draft of your assignment to a tutor, you will need to fill out the form below. Please provide as much information as you can in the submission form. The more your eTutor knows about your assignment and the help you need, the better s/he can assist you with your work.

[eWriting Lab Main Page](#) [Previous Writing Submissions](#)

eWriting Student Submission Form

Course Name	<input type="text" value="Course Name"/>
Course Subject	<input type="text" value="Course Subject"/> (e.g. English, History, Sociology, etc.)
Instructor's Name	<input type="text" value="Instructor Name"/>
Title	<input type="text" value="Title for this writing sample."/>
Number of Pages	<input type="text" value="0"/> If Your Paper is Longer than 8 Pages, please click here.
Please provide a detailed description of your assignment. <small>What has your Instructor asked you to do (please be as specific as possible):</small>	<input style="width: 100%; height: 40px;" type="text" value="Writing Assignment Description"/>
Citation: <small>If your assignment requires citation (works cited page, footnotes,</small>	<input type="text" value="- Please Select -"/>

To upload your document, click the "Browse" button and navigate to the folder where you saved it on your computer. When you have finished uploading your document click the "Submit Your Writing Assignment" button:

Upload Your Assignment

- After you have completed your writing assignment, save your paper to your computer or to a disk, and remember where you have saved it for retrieval.
- Next, it is important that you close your paper.
- Click the "Browse" button, select the folder where your paper is stored, and select your paper by clicking on it twice. An attachment address for your paper will now appear in the "Browse" window.
- Click on the "Submit Your Assignment" button.
- If you have successfully submitted your paper, you will see this message at the top of your eWriting Lab page: **"Your writing sample has been submitted. You should receive a response within 24-48 hours."**

Browse...

No file selected.

(.doc, .docx, or .rtf ONLY)

Submit Your Writing Assignment

* It is important that you close your paper before submitting *