Manchester Community College is committed to access and equal opportunity. Should you require accommodations because of a disability in order to participate in any of the programs offered, please contact Services for Students with Disabilities at 860-512-3332. Alternative formats of this material may be provided upon request. MCC does not discriminate against any individual on the grounds of race; color; national origin; ancestry; sex; sexual orientation; age; religion; political beliefs; mental, learning or physical disability; marital or veteran status; or prior conviction of a crime. The College reserves the right to make any necessary changes in the information listed in this publication. 2/10, 55M, Resource: CENV

Summer Credit Catalog 2010

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College by Design

College by Design is intended to accommodate your busy and changing schedule. The program enables you to complete course requirements by attending classes scheduled on weekdays, weekends or online during accelerated six- and 12-week sessions.

See page 13 for Summer College by Design Courses

If you have any questions, or would like additional information about this year-round program, give us a call at (860) 512-2800.

View catalogs on our website at www.mcc.commnet.edu

Transfer of Credit

Before registering, students from other institutions should check with their home institution to verify that credits from this program are transferable to their own school.

There are no refunds after the allowable drop period whether a course is transferable or not.

A signature is required to have an official transcript sent to another institution or yourself. Request forms are available in the Registrar’s office or on our website:

www.mcc.commnet.edu

Level of Study

While the number of weeks for each summer session is much shorter than the regular fall and spring semesters, students should be aware that each course contains the same number of class hours as the regular semester. As a result, the level of study is much more intensive and demanding of time. Students should consider this in planning their time and course selection.

Interested in an Internship or Cooperative Work Experience?

Summer is a great time to complete an internship or cooperative education work experience. You can get help from the Co-op office with finding a paid or unpaid placement, or use the job you have now if it’s related to your major. Co-op courses, including our online courses, are open to all students. Co-op credits will apply to the degree program of almost every student.

Plan ahead and call the Cooperative Education office at (860) 512-3312 for more information.

www.mcc.commnet.edu
$20 Application Fee
If you are registering to take a credit course and have never attended MCC or another Connecticut Community College as a credit student, a one-time, non-refundable $20 application fee is required.
This fee is non-refundable even if a class is cancelled by the College. If paying by check, please provide a separate check for $20 payable to “MCC” for the application fee. This must accompany the MCC Application For Admission for new students on pages 26-28.

Minimum Enrollment
Continuing Education programs are self-supporting. All courses are operated on an instruction-fees supported basis. Classes with insufficient enrollment will be cancelled.

Registration Deadline
Mail-in registration must be received by the Registrar’s Office five business days prior to the start of the requested course. Students will be advised if a course is filled.

Late Registration
Late registration will be accepted on a space-available basis by permission of instructor only.

Credit Confirmation
You will receive your course schedule printout as a confirmation, with course location, within a week after we receive your registration form. Students who register in-person will receive confirmation at that time.
Your confirmation is necessary to purchase textbooks at the MCC Bookstore. Course locations are also listed in this catalog, pages 6-13.

MCC Bookstore 2010 Summer Hours
(Located in the Lowe Building)

May 24-May 31, 2010
Mon.-Tues. ........................................ 9:00 a.m.- 6:00 p.m.
Wed-Thurs. ...................................... 9:00 a.m.- 4:00 p.m.
Fri. ................................................. 9:00 a.m.- 12 noon
Mon., May 31 (Memorial Day) .......... CLOSED

June 1-August 6, 2010
Mon.-Thurs. ...................................... 9:00 a.m.- 3:00 p.m.
Fri. ................................................. 9:00 a.m.- 12 noon
Thurs., July 1 ................................. 9:00 a.m.- 12 noon
Mon., July 5 (Independence Day Weekend) CLOSED

Extended Hours:
Mon.-Tues ............... June 7-8 ........... 9:00 a.m.- 6:00 p.m.
Mon.-Tues ............... June 21-22 ......... 9:00 a.m.- 6:00 p.m.
Tues.-Wed. .............. July 6-7 ............ 9:00 a.m.- 6:00 p.m.

All hours are subject to change without notification.
The Bookstore will be closed whenever the College is closed for holidays. To ensure purchase of the correct textbooks bring your course schedule printout with you when buying books.

For more information, call (860) 645-3140
or visit our website at: www.efollett.com

Class Requirements
For credit course prerequisites see Course Descriptions, pages 14-25.

Special Note
Before registering, students from other institutions should check with their home institution to verify that credits from this program are transferable to their own school. There are no refunds past the allowable drop period, whether a course is transferable or not.

Financial Aid
Summer Financial Aid is available for students taking classes applicable to their degree program. In order to be eligible for financial aid, a student must complete the Free Application for Student Aid and a Financial Aid Summer Application by April 1, 2010. If students have already received financial aid for the Fall 2009 and/or aid in the Spring 2010, they only need to complete the summer form. For more information, please call (860) 512-3380.

Textbooks/Bookstore Hours
Textbooks and supplies can be purchased at the MCC Bookstore in the Lowe Building. The bookstore will be closed whenever the College is closed. For more information and summer session hours see below or call (860) 645-3140.

Forms of Payment
Full payment must accompany registration.

- Cash
- Credit Cards: Only MasterCard, Visa and Discover Card are accepted.
- Checks: Please make all checks payable to “MCC.” Please include student’s Social Security number or Banner ID on your check.

Seniors and Veterans Please Note: There are no tuition waivers for Summer Sessions.

MCC Library 2010 Summer Hours
(Located in the Learning Resource Center)

May 24-August 14, 2010
Mon.–Thurs.........................8:30 a.m.- 5:00 p.m.
Fri................................. 8:30 a.m.- 12 noon
Sat. .............................10:30 a.m.- 2:30 p.m.
Sun. ............................. CLOSED

Exceptions:
Thurs., May 27 (Commencement) ..........8:30 a.m.-4:30 p.m.
Sat.- Mon., May 29-31 (Memorial Day Weekend) CLOSED
Sat.- Mon., July 3-5 (Independence Day Weekend) CLOSED
### SUMMER FEE SCHEDULES

#### RESIDENT

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13+ SH additional $135 per semester hour

By Arrangement/Work Experience ...... $135 per semester hour

**Additional Mandatory Usage Fees for Extension Fund Courses**

- Laboratory Course Fee ......................... $71
- Per registration in a designated laboratory course
- Studio Course Fee ................................ $77
- Per registration in a designated studio course

* Nonrefundable fee

**All Tuition and Fees are subject to change.**

#### NON-RESIDENT

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13+ SH additional $135 per semester hour

By Arrangement/Work Experience ...... $135 per semester hour

**Additional Mandatory Usage Fees for Extension Fund Courses**

- Laboratory Course Fee ......................... $71
- Per registration in a designated laboratory course
- Studio Course Fee ................................ $77
- Per registration in a designated studio course

* Nonrefundable fee

**All Tuition and Fees are subject to change.**

### Directions to Manchester Community College

**From Hartford:**
From I-84 Eastbound, take exit 59 to I-384. Immediately take exit 1. Turn left onto Spencer St. (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C or a left onto Founders Drive North to Lot B.

**From Boston:**
Take I-84 Westbound. Take exit 59 onto I-384. Immediately take exit 1. Turn left onto Spencer St. (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C or a left onto Founders Drive North to Lot B.

**From Bolton:**
(I-384 westbound): Take I-384 westbound. Take exit 1. Turn right at the light onto Spencer St. eastbound. Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C or a left onto Founders Drive North to Lot B.

**From Springfield:**
Take I-91 South. Take exit 35A to I-291 east, to I-384. Immediately take exit 1. Turn left onto Spencer St. (eastbound). Turn right onto Hillstown Road. Take first left onto Great Path and proceed to stop sign. Take a right onto Founders Drive South to Lot C or a left onto Founders Drive North to Lot B.

For more detailed directions or campus maps, please visit: [www.mcc.commnet.edu/about/directions.php](http://www.mcc.commnet.edu/about/directions.php)
Refund Policy for Credit Extension Courses

There is a minimum enrollment for all Continuing Education courses. Classes with insufficient enrollment will be cancelled. If a course is filled or cancelled, you will be notified by phone or mail before the starting date. If the College cancels a credit extension course, students will receive a full refund of all tuition and service fees. This does not include the $20 one-time application fee for new students which is non-refundable. It takes four to six weeks for payment of refunds to be made.

A student who drops from a credit extension course will receive a full refund of tuition only, provided the student officially drops on the last business day before the first class meeting or prior. If a student officially withdraws on the day of the first class meeting, there is no refund and the student will receive a “W” on their transcript (Requests must be made by Friday for courses starting Saturday-Monday). When a student drops from a credit course, the college service fee and the one-time application fee for new students are non-refundable.

NO REFUNDS WILL BE ISSUED AFTER THE ALLOWABLE DROP PERIOD.
Tuition cannot be transferred to other semesters.

SPECIAL NOTE TO STUDENTS
Full payment is due upon registration.
If you do not want to take a course once you have registered for it, you must submit a drop form to the Registrar’s Office whether or not you have paid. If you do not drop within the allowable drop period, you are still obligated to pay for the class, whether or not you attend.

Refund Policy Appeal Procedures
Students are required to officially drop/withdraw prior to submitting an appeal.

Appeals will only be considered for the following extraordinary circumstances: severe illness documented by a physician’s certificate, administrative error by the College, or military transfer documented by a copy of transfer orders.

The following circumstances will not be considered: change in employment situation, misunderstanding of start date or dates of class, inability to transfer course, normal illness, transportation issues, childcare issues, poor decision or change of mind by student regarding course selection, or dissatisfaction with course content or instructor.

All appeals must be submitted in writing and include student ID, contact information and appropriate documentation. Appeals must be received within 10 days of the official drop date of the course to be considered. Regardless of circumstances, appeals will not be considered after this date.

You may view and print a Refund Policy Appeal form at www.mcc.commnet.edu, in the “Form Depot” or you may obtain a form at the Registrar’s office.

Submit completed form to:
Refund Appeals Committee
Registrar’s Office
L-157, Lowe Building
Manchester Community College
Great Path, MS #13, P.O. Box 1046
Manchester, CT 06045-1046

The Refund Appeals Committee meets twice per month. You will receive a written response notifying you of the outcome.

MCC Credit-Free Courses for Enrichment & Professional Development

• Certified Nurse Aide (CNA)
• Continuing Education for Real Estate Salespeople
• Real Estate Law
• Connecticut Basic Boating
• Network+ Certification Exam Preparation
• Publish Your Book!
• Fashion Rendering
• Sign Language

• Pharmacy Technician Certification Training
• Principles and Practices of Real Estate
• Organic Lawn Care
• A+ Certification Essentials Exam Preparation
• ESL Pronunciation Practice: Accent Reduction
• Emergency Medical Technician (EMT) Program
• Video Production
• and more!

Hundreds of Online Courses, too!
For a catalog, call (860) 512-2800 or email CEinfo@mcc.commnet.edu
To register, call (860) 512-3232
Credit-Free Programs • Division of Continuing Education
www.mcc.commnet.edu/ce
### Important Dates for Summer Credit Students

<table>
<thead>
<tr>
<th>Session</th>
<th>Last Day to Drop Classes and Receive a Refund of Tuition Only</th>
<th>Last Day to Use Audit Option</th>
<th>Last Day to Withdraw from Classes without Academic Penalty</th>
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<td>Thursday, May 20</td>
<td>Friday, May 28</td>
<td>Friday, June 11</td>
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<tr>
<td>3-Week Morning, May 24-June 11</td>
<td>Friday, May 21</td>
<td>Friday, June 4</td>
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<tr>
<td>6-Week Day/Evening &amp; Intensive Program Session I: May 24-July 1</td>
<td>For Monday start classes: Friday, May 21 For Tuesday start classes: Monday, May 24</td>
<td>Friday, June 4</td>
<td>Friday, June 18</td>
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<tr>
<td>6-Week Day/Evening June 7-July 29</td>
<td>For Monday start classes: Friday, June 4 For Tuesday start classes: Monday, June 7</td>
<td>Friday, June 18</td>
<td>Friday, July 16</td>
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<tr>
<td>6-Week Day/Evening June 21-July 29</td>
<td>For Monday start classes: Friday, June 18 For Tuesday start classes: Monday, June 21</td>
<td>Friday, July 2</td>
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<td>6-Week Day/Evening &amp; Intensive Program Session II: July 6-August 12</td>
<td>Friday, July 2</td>
<td>Friday, July 16</td>
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<td>College by Design, July 9-August 14</td>
<td>Thursday, July 8</td>
<td>Friday, July 16</td>
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<td>Online, By Arrangement, Work Experience &amp; Special Session Courses</td>
<td>See refund policy on page 5</td>
<td>See audit policy page 7</td>
<td>See withdrawal policy page 7</td>
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### Summer Course Schedule

#### 3-Week Morning Session

**Classes Start:** Monday, May 24  
**Final Exams:** Last scheduled class period unless otherwise noted  
**Classes End:** Friday, June 11  
**Note:** Classes will not meet on Monday, May 31 (Memorial Day)

<table>
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<tr>
<th>CRN</th>
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<th>Credit Hrs</th>
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<td>20033</td>
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<td>Film Study and Appreciation</td>
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<td>MTWRF</td>
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<td>V5 V151</td>
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<td>20168</td>
<td>◆ COM* B166</td>
<td>Video/Filmmaking</td>
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<td>20034</td>
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<td>Public Speaking</td>
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<td>20035</td>
<td>CSA* B105</td>
<td>Introduction to Software Applications</td>
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<td>20169</td>
<td>CJS* B123</td>
<td>Police Patrol Procedures</td>
<td>3</td>
<td>MTWRF</td>
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<td>V6 V162</td>
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<td>20036</td>
<td>CJS* B211</td>
<td>Criminal Law I</td>
<td>3</td>
<td>MTWRF</td>
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<td>20037</td>
<td>■ ECN* B101</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
<td>online</td>
<td>(See pages 11, 19)</td>
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<td>20039</td>
<td>ENG* B110</td>
<td>Introduction to Literature</td>
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‡ Choose either ART* B206 or COM* B154  
◆ Choose either ART* B185 or COM* B166  
■ See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.
Audit Policy

This status allows students to participate in class activities without being required to meet the examination requirements of the course. A student who wishes to change from credit to audit status must request this form from the Registrar’s office and return the completed form to the Registrar’s office within the first two weeks of a summer school course. Full tuition and fees are charged for courses audited.

Financial Aid does not cover audited classes.

Withdrawal Policy

A student who withdraws from any credit extension summer school course(s) must obtain a withdrawal form from the Registrar’s office and return the completed form to the Registrar’s office. Grades for courses from which a student withdraws during the allowable withdrawal period (see chart on page 6) will be recorded as “W” at the end of the session. After the allowable withdrawal period, instructors will record a “W,” an “F,” or other grades as appropriate for students who discontinue regular class attendance.

Summer Course Schedule

6-Week Day/Evening and Intensive Program: Session I

Classes Start: Monday, May 24
No morning or evening classes Monday, May 31 (Memorial Day)
Make-up date is Friday, June 4, for classes normally meeting on Mondays
Final Exams: Last scheduled class period unless otherwise noted

CRN  Subject #  Title  Credit Hrs  Days  Time  Building/Wing/Rm

20046  ■ BES* B218  Entrepreneurship  3  online  (See pages 10, 15)
20044  ■ BBG* B101  Introduction to Business  3  online  (See pages 10, 16)
20045  ■ BBG* B234  Legal Environment of Business  3  online  (See pages 10, 16)
20047  ■ BMG* B204  Managerial Communication  3  online  (See pages 10, 16)
20048  ■ BMG* B210  Organizational Behavior  3  online  (See pages 10, 16)
20049  "CAD" B220  Parametric Design (Solidworks)  3  T,R  6:00-9:35 p.m.  AST C128
20050  CHE* B121  General Chemistry I  3  M,T,W,R  8:30-10:30 a.m.  AST C209
               (Classes will be held Fri. June 4 and Fri. June 11)
               (lab)  M,W  10:45 a.m.-1:45 p.m.  AST C110
20051  CHE* B121  General Chemistry I  3  M,T,W,R  8:30-10:30 a.m.  AST C209
               (Classes will be held Fri. June 4 and Fri. June 11)
               (lab)  T,R  10:45 a.m.-1:45 p.m.  AST C110
20052  ■ CSC* B101  Introduction to Computers  3  online  (See pages 11, 18)
20172  CSC* B125  Programming Logic & Design with C++  3  M,W  5:00-8:35 p.m.  AST C128
20195  ■ CST* B201  Introduction to MIS  3  online  (See pages 11, 18)
20054  DAR* B101  Public Health Issues in Abuse & Addiction  3  M,W  6:00-9:35 p.m.  AST C202
20055  DAR* B111  Addiction Counseling I  3  T,R  6:00-9:35 p.m.  AST C202
20056  ECE* B131  Children's Literature  3  T,R  6:00-9:35 p.m.  AST C203
20038  EGR* B111  Introduction to Engineering  3  M,W  6:00-9:35 p.m.  AST C135
20173  ENG* B093  Introduction to College Reading & Writing  3  M,T,W,R  10:00-11:40 a.m.  AST D203
20174  ENG* B101  Composition  3  M,W  6:00-9:35 p.m.  LRC B219
20058  ■ ENG* B110  Introduction to Literature  3  online  (See pages 11, 20)
20059  ◆ ENG* B114  Children’s Literature  3  T,R  6:00-9:35 p.m.  AST C203
20129  HPE* B217  Principles and Practices of Coaching  3  M,W  6:00-9:35 p.m.  AST C203
20061  ■ HIS* B201  United States History I  3  online  (See pages 11, 21)
20062  ■ HIS* B202  United States History II  3  online  (See pages 11, 21)
20063  ▼ MAT* B095  Elementary Algebra Foundations  0  M,T,W,R  8:00-9:40 a.m.  AST D215
20064  POL* B111  American Government  3  T,R  6:00-9:35 p.m.  Lowe L243
20065  PSY* B201  Life Span Development  3  T,R  6:00-9:35 p.m.  Lowe L241
20066  ■PSY* B247  Industrial and Organizational Psychology  3  online  (See pages 12, 24)
20067  SGN* B101  Sign Language I  3  M,W  6:00-9:35 p.m.  LRC B208
20157  SPA* B111  Elementary Spanish I  4  M,T,W,R  6:00-8:25 p.m.  LRC B210

▼ Does not carry academic credit, however tuition and fees are the same as for a 3 credit course (see page 4 for schedule of fees)
‡ Choose either BMG* B210 online or PSY* B247 online
◆ Choose either ECE* B131 or ENG* B114.
■ See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.

Building Code Designations

LRC = Learning Resource Center
AST = Arts, Sciences & Technology Center
V1-V6 = Village

LOWE = Lowe Building
AUD = Auditorium
GPA = Great Path Academy
## Summer Course Schedule

### 8-Week Day/Evening Session

**Classes Start:** Monday, June 7  
**Final Exams:** Last scheduled class period unless otherwise noted  
**Classes End:** Thursday, July 29  
**No classes Monday, July 5**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject #</th>
<th>Title</th>
<th>Credit Hrs</th>
<th>Days</th>
<th>Time</th>
<th>Building/Wing/Rm</th>
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<tbody>
<tr>
<td>20068</td>
<td>ACC* B115</td>
<td>Financial Accounting</td>
<td>4</td>
<td>M,W</td>
<td>5:15-9:00 p.m.</td>
<td>LRC B220</td>
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<tr>
<td>20069</td>
<td>ACC* B118</td>
<td>Managerial Accounting</td>
<td>4</td>
<td>T,R</td>
<td>5:15-8:45 p.m.</td>
<td>LRC B220</td>
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<tr>
<td>20070</td>
<td>ACC* B125</td>
<td>Accounting Computer Applications I</td>
<td>3</td>
<td>M,W</td>
<td>5:30-8:25 p.m.</td>
<td>LRC B221</td>
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<tr>
<td>20071</td>
<td>ART* B103</td>
<td>Art History III</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>V6 V162</td>
</tr>
<tr>
<td>20072</td>
<td>ART* B111</td>
<td>Drawing I</td>
<td>3</td>
<td>M,W</td>
<td>2:00-5:40 p.m.</td>
<td>AST D109</td>
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<tr>
<td>20073</td>
<td>ART* B112</td>
<td>Drawing II</td>
<td>3</td>
<td>M,W</td>
<td>2:00-5:40 p.m.</td>
<td>AST D109</td>
</tr>
<tr>
<td>20074</td>
<td>ART* B114</td>
<td>Figure Drawing II</td>
<td>3</td>
<td>M,W</td>
<td>6:00-9:40 p.m.</td>
<td>AST D109</td>
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<tr>
<td>20075</td>
<td>ART* B211</td>
<td>Drawing III</td>
<td>3</td>
<td>M,W</td>
<td>2:00-5:40 p.m.</td>
<td>AST D109</td>
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<tr>
<td>20076</td>
<td>ART* B212</td>
<td>Drawing IV</td>
<td>3</td>
<td>M,W</td>
<td>6:00-9:40 p.m.</td>
<td>AST D109</td>
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<tr>
<td>20077</td>
<td>ART* B213</td>
<td>Figure Drawing III</td>
<td>3</td>
<td>M,W</td>
<td>6:00-9:40 p.m.</td>
<td>AST D109</td>
</tr>
<tr>
<td>20078</td>
<td>ART* B214</td>
<td>Figure Drawing IV</td>
<td>3</td>
<td>M,W</td>
<td>6:00-9:40 p.m.</td>
<td>AST D109</td>
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<tr>
<td>20079</td>
<td>ART* B250</td>
<td>Digital Photography</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:40 p.m.</td>
<td>AST D211</td>
</tr>
<tr>
<td>20080</td>
<td>BIO* B105</td>
<td>Introduction to Astronomy (lecture)</td>
<td>4</td>
<td>T,W,R</td>
<td>10:00-11:45 a.m.</td>
<td>AST E202</td>
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<tr>
<td>20081</td>
<td>BIO* B111</td>
<td>Human Biology</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>GPA GP126</td>
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<tr>
<td>20082</td>
<td>BIO* B115</td>
<td>Human Biology (lecture)</td>
<td>4</td>
<td>T,W,R</td>
<td>6:00-7:50 p.m.</td>
<td>AST C212</td>
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<tr>
<td>20083</td>
<td>BIO* B212</td>
<td>Anatomy and Physiology II (lecture)</td>
<td>4</td>
<td>T,W,R</td>
<td>8:00-9:50 a.m.</td>
<td>LRC B208</td>
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<tr>
<td>20084</td>
<td>BIO* B235</td>
<td>Microbiology</td>
<td>4</td>
<td>T,W,R</td>
<td>5:00-6:50 a.m.</td>
<td>AST C201</td>
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<tr>
<td>20085</td>
<td>BIO* B236</td>
<td>Microbiology</td>
<td>4</td>
<td>T,W,R</td>
<td>5:00-6:50 a.m.</td>
<td>AST C201</td>
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<tr>
<td>20086</td>
<td>BFN* B202</td>
<td>Corporate Finance</td>
<td>3</td>
<td>M,W</td>
<td>5:15-9:00 p.m.</td>
<td>LRC B214</td>
</tr>
<tr>
<td>20090</td>
<td>CAD* B110</td>
<td>Introduction to CAD</td>
<td>3</td>
<td>online</td>
<td>(see pages 10, 17)</td>
<td></td>
</tr>
<tr>
<td>20088</td>
<td>CHE* B111</td>
<td>Concepts of Chemistry (lecture)</td>
<td>4</td>
<td>T,W,R</td>
<td>6:00-7:50 p.m.</td>
<td>Lowe L141</td>
</tr>
<tr>
<td>20182</td>
<td>CHE* B117</td>
<td>Public Speaking</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST C204</td>
</tr>
<tr>
<td>20091</td>
<td>CSA* B105</td>
<td>Introduction to Software Applications</td>
<td>3</td>
<td>hybrid/T</td>
<td>6:30-9:10 p.m.</td>
<td>LRC B221</td>
</tr>
<tr>
<td>20182</td>
<td>CJS* B101</td>
<td>Introduction to Criminal Justice</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>V6 V162</td>
</tr>
<tr>
<td>20092</td>
<td>EAS* B102</td>
<td>Earth Science</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>AST C107</td>
</tr>
<tr>
<td>20093</td>
<td>ECN* B101</td>
<td>Principles of Microeconomics</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>Lowe L245</td>
</tr>
<tr>
<td>20094</td>
<td>ECN* B102</td>
<td>Principles of Microeconomics</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST C211</td>
</tr>
<tr>
<td>20095</td>
<td>EGR* B230</td>
<td>C++ For Engineers</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>AST C135</td>
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<tr>
<td>20096</td>
<td>ENG* B093</td>
<td>Introduction to College Reading &amp; Writing</td>
<td>0</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST C207</td>
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<tr>
<td>20097</td>
<td>ENG* B093</td>
<td>Introduction to College Reading &amp; Writing</td>
<td>0</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>AST C207</td>
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<tr>
<td>20098</td>
<td>ENG* B101</td>
<td>Composition</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST D203</td>
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<tr>
<td>20099</td>
<td>ENG* B101</td>
<td>Composition</td>
<td>3</td>
<td>T,R</td>
<td>2:00-4:40 p.m.</td>
<td>AST C207</td>
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<tr>
<td>20100</td>
<td>ENG* B101</td>
<td>Composition</td>
<td>3</td>
<td>online</td>
<td>(see pages 11, 20)</td>
<td></td>
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<tr>
<td>20101</td>
<td>ENG* B110</td>
<td>Composition</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST D205</td>
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<tr>
<td>20102</td>
<td>ENG* B200</td>
<td>Advanced Composition</td>
<td>3</td>
<td>T,R</td>
<td>2:00-4:40 p.m.</td>
<td>AST D205</td>
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<tr>
<td>20103</td>
<td>ENG* B200</td>
<td>Advanced Composition</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>LRC B214</td>
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</tbody>
</table>

- Does not carry academic credit, however tuition and fees are the same as for a 3 credit course (see page 4 for schedule of fees)  
- Studio Course  
- See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.

Continued on next page
### Summer Course Schedule

#### 8-Week Day/Evening Session (continued)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject #</th>
<th>Title</th>
<th>Credit Hrs</th>
<th>Days</th>
<th>Time</th>
<th>Building/Wing/Rm</th>
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<tbody>
<tr>
<td>20103</td>
<td>EVS* B100</td>
<td>Introduction to Environmental Science</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST C107</td>
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<tr>
<td>20105</td>
<td>MAT* B075</td>
<td>Prealgebra: Number Sense &amp; Geometry</td>
<td>0</td>
<td>T,R</td>
<td>8:00-10:40 a.m.</td>
<td>AST D213</td>
</tr>
<tr>
<td>20156</td>
<td>MAT* B095</td>
<td>Elementary Algebra Foundations</td>
<td>0</td>
<td>T,R</td>
<td>6:00-8:40 p.m.</td>
<td>LRC B209</td>
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<tr>
<td>20107</td>
<td>MAT* B138</td>
<td>Intermediate Algebra: A Modeling Approach</td>
<td>3</td>
<td>M,W</td>
<td>6:00-8:55 p.m.</td>
<td>AST D215</td>
</tr>
<tr>
<td>20108</td>
<td>MAT* B138</td>
<td>Intermediate Algebra: A Modeling Approach</td>
<td>3</td>
<td>T,R</td>
<td>6:00-8:40 p.m.</td>
<td>AST D215</td>
</tr>
<tr>
<td>20184</td>
<td>MAT* B158</td>
<td>Functions, Graphs &amp; Matrices</td>
<td>3</td>
<td>M,W</td>
<td>5:30-8:25 p.m.</td>
<td>AST D213</td>
</tr>
<tr>
<td>20109</td>
<td>MAT* B165</td>
<td>Elementary Statistics with Computer Applications</td>
<td>4</td>
<td>M,W</td>
<td>5:15-9:00 p.m.</td>
<td>AST D218</td>
</tr>
<tr>
<td>20110</td>
<td>MAT* B165</td>
<td>Elementary Statistics with Computer Applications</td>
<td>4</td>
<td>T,R</td>
<td>5:15-8:45 p.m.</td>
<td>AST D218</td>
</tr>
<tr>
<td>20111</td>
<td>MAT* B186</td>
<td>Precalculus</td>
<td>4</td>
<td>M,W</td>
<td>5:15-9:00 p.m.</td>
<td>AST D219</td>
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<tr>
<td>20112</td>
<td>MAT* B186</td>
<td>Precalculus</td>
<td>4</td>
<td>M,W</td>
<td>5:15-9:00 p.m.</td>
<td>AST D219</td>
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<tr>
<td>20185</td>
<td>MAT* B254</td>
<td>Calculus I</td>
<td>4</td>
<td>T,R</td>
<td>5:15-8:45 p.m.</td>
<td>AST D213</td>
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<tr>
<td>20113</td>
<td>PHL* B101</td>
<td>Introduction to Philosophy</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST C210</td>
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<tr>
<td>20114</td>
<td>PHY* B110</td>
<td>Introductory Physics (lab included)</td>
<td>4</td>
<td>T,W,R</td>
<td>8:00-11:05 a.m.</td>
<td>AST C101</td>
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<tr>
<td>20115</td>
<td>PHY* B110</td>
<td>Introductory Physics (lab included)</td>
<td>4</td>
<td>T,W,R</td>
<td>6:00-9:05 p.m.</td>
<td>AST C101</td>
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<tr>
<td>20186</td>
<td>PHY* B222</td>
<td>Calculus Based Physics II (lecture) (lab)</td>
<td>4</td>
<td>M,T,W</td>
<td>8:00-9:55 a.m.</td>
<td>AST C107</td>
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<td>M,W</td>
<td>10:30 a.m.-1:15 p.m.</td>
<td>AST C105</td>
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<tr>
<td>20116</td>
<td>POL* B102</td>
<td>Introduction to Comparative Politics</td>
<td>3</td>
<td>online</td>
<td>(see pages 12, 23)</td>
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<tr>
<td>20117</td>
<td>POL* B111</td>
<td>American Government</td>
<td>3</td>
<td>online</td>
<td>(see pages 12, 23)</td>
<td></td>
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<tr>
<td>20118</td>
<td>PSY* B111</td>
<td>General Psychology I</td>
<td>3</td>
<td>M,W</td>
<td>6:30-9:25 p.m.</td>
<td>AST C209</td>
</tr>
<tr>
<td>20119</td>
<td>PSY* B111</td>
<td>General Psychology I</td>
<td>3</td>
<td>online</td>
<td>(see pages 12, 24)</td>
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<tr>
<td>20120</td>
<td>PSY* B245</td>
<td>Abnormal Psychology</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>AST C210</td>
</tr>
<tr>
<td>20121</td>
<td>SOC* B101</td>
<td>Principles of Sociology</td>
<td>3</td>
<td>T,R</td>
<td>6:30-9:10 p.m.</td>
<td>AST C211</td>
</tr>
</tbody>
</table>

- Does not carry academic credit, however tuition and fees are the same as for a 3 credit course (see page 4 for schedule of fees)
- See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.

#### 6-Week Day/Evening Session

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject #</th>
<th>Title</th>
<th>Credit Hrs</th>
<th>Days</th>
<th>Time</th>
<th>Building/Wing/Rm</th>
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</thead>
<tbody>
<tr>
<td>20122</td>
<td>ART* B283</td>
<td>Introduction to Photojournalism</td>
<td>3</td>
<td>T,R</td>
<td>6:00-9:35 p.m.</td>
<td>GPA GP201</td>
</tr>
<tr>
<td>20189</td>
<td>BMG* B202</td>
<td>Principles of Management</td>
<td>3</td>
<td>online</td>
<td>(see pages 10, 16)</td>
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<tr>
<td>20187</td>
<td>COM* B101</td>
<td>Introduction to Mass Communication</td>
<td>3</td>
<td>online</td>
<td>(see pages 11, 17)</td>
<td></td>
</tr>
<tr>
<td>20123</td>
<td>COM* B173</td>
<td>Public Speaking</td>
<td>3</td>
<td>M,T,W,R</td>
<td>10:00-11:55 a.m.</td>
<td>AST C204</td>
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<tr>
<td>20124</td>
<td>COM* B225</td>
<td>Introduction to Photojournalism</td>
<td>3</td>
<td>T,R</td>
<td>6:00-9:35 p.m.</td>
<td>GPB GP201</td>
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<tr>
<td>20126</td>
<td>ENG* B101</td>
<td>Composition</td>
<td>3</td>
<td>M,T,W,R</td>
<td>10:00-11:55 a.m.</td>
<td>AST C207</td>
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<tr>
<td>20127</td>
<td>EVS* B100</td>
<td>Introduction to Environmental Science</td>
<td>3</td>
<td>T,R</td>
<td>6:00-9:35 p.m.</td>
<td>AST C209</td>
</tr>
<tr>
<td>20128</td>
<td>GEO* B101</td>
<td>Introduction to Geography</td>
<td>3</td>
<td>T,R</td>
<td>6:00-9:35 p.m.</td>
<td>AST E202</td>
</tr>
<tr>
<td>20130</td>
<td>HIS* B102</td>
<td>Western Civilization II</td>
<td>3</td>
<td>M,T,W,R</td>
<td>8:00-9:55 a.m.</td>
<td>AST C202</td>
</tr>
<tr>
<td>20131</td>
<td>PHL* B111</td>
<td>Ethics</td>
<td>3</td>
<td>M,T,W,R</td>
<td>8:00-9:55 a.m.</td>
<td>AST C201</td>
</tr>
<tr>
<td>20132</td>
<td>PSY* B107</td>
<td>Pathways to Personal Growth</td>
<td>3</td>
<td>T,R</td>
<td>8:30 a.m.-12:05 p.m.</td>
<td>AST C203</td>
</tr>
<tr>
<td>20133</td>
<td>PSY* B203</td>
<td>Child Development</td>
<td>3</td>
<td>T,R</td>
<td>6:00-9:35 p.m.</td>
<td>Lowe L213</td>
</tr>
<tr>
<td>20134</td>
<td>SOC* B101</td>
<td>Principles of Sociology</td>
<td>3</td>
<td>M,T,W,R</td>
<td>10:00-11:55 a.m.</td>
<td>AST C201</td>
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<tr>
<td>20135</td>
<td>SSC* B110</td>
<td>Health and Wellness Principles</td>
<td>3</td>
<td>T,R</td>
<td>6:00-9:35 p.m.</td>
<td>Lowe L242</td>
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<tr>
<td>20188</td>
<td>THR* B110</td>
<td>Acting I</td>
<td>3</td>
<td>T,R</td>
<td>9:00 a.m.-12:35 p.m.</td>
<td>AST AUD</td>
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- Choose either ART *B283 or COM *B225.
- See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.
### Summer Course Schedule

**6-Week Day/Evening and Intensive Program: Session II**

- **Classes Start:** Tuesday, July 6
- **Classes End:** Thursday, August 12
- **Final Exams:** Last scheduled class period unless otherwise noted
- **No morning or evening classes Monday, July 5**
- **Make-up date is Friday, July 9 for Monday morning & evening classes**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject #</th>
<th>Title</th>
<th>Credit Hrs</th>
<th>Days</th>
<th>Time</th>
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<td>20136</td>
<td>CHE* B122</td>
<td>General Chemistry II (lecture)</td>
<td>4</td>
<td>M,T,W,R</td>
<td>8:30-10:30 a.m.</td>
<td>AST C209</td>
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<td>(lab)</td>
<td></td>
<td>M,W</td>
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<td>CHE* B122</td>
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<td>20138</td>
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<td>6:00-9:35 p.m.</td>
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<td>20140</td>
<td>ENG* B101</td>
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<td>6:00-9:35 p.m.</td>
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<td>20191</td>
<td>ENG* B200</td>
<td>Advanced Composition</td>
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<td>6:00-9:35 p.m.</td>
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<td>20192</td>
<td>ENG* B221</td>
<td>American Literature I</td>
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<td>20104</td>
<td>HIS* B202</td>
<td>U.S. History II</td>
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<td>20142</td>
<td>MAT* B138</td>
<td>Intermediate Algebra</td>
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<td>10:00-11:40 a.m.</td>
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<td>POL* B112</td>
<td>State &amp; Local Government</td>
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<td>6:00-9:35 p.m.</td>
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<td>20145</td>
<td>PSY* B111</td>
<td>General Psychology I</td>
<td>3</td>
<td>M,W</td>
<td>8:30 a.m.-12:05 p.m.</td>
<td>C211</td>
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<td>20146</td>
<td>SGN* B102</td>
<td>Sign Language II</td>
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<td>M,W</td>
<td>6:00-9:35 p.m.</td>
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<td>20148</td>
<td>SPA* B112</td>
<td>Elementary Spanish II</td>
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<td>M,T,W,R</td>
<td>6:00-8:25 p.m.</td>
<td>B210</td>
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- See page 15 for technical requirements for hybrid and online courses.
- See course descriptions for any course specific instructions.

### Online, By Arrangement, Work Experience and Special Session Courses

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<tr>
<th>CRN</th>
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<td>20162</td>
<td>AST* B101</td>
<td>Principles of Astronomy (online)</td>
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<td>May 21-June 26</td>
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<td>BES* B218</td>
<td>Entrepreneurship (online)</td>
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<tr>
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<td>Professor Nance Kriscenski will be available May 24 from 7:00-7:30 p.m. in LRC A142 for students interested in meeting prior to the start of the course.</td>
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‡ Choose either BMG* B210 online or PSY* B247 online

- See page 15 for technical requirements for hybrid and online courses.
- See course descriptions for any course specific instructions.

*Continued next page*
### Online Course Schedule

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<td>20052</td>
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<td>July 6-August 12</td>
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<td></td>
<td>CO-OP B270</td>
<td>Co-op/Work Experience (online)</td>
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<td>4:00-6:00 p.m.</td>
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<td>Online course meets May 24-July 20, with an extended class recess from July 2-July 12. On-campus orientation on Monday, May 24, 6:00-7:00 p.m. in LRC A142</td>
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<td>Required seminars: Tuesdays, May 18, 25, June 1, 8</td>
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</table>

**This course requires pre-registration approval from the Cooperative Education office located in Lowe Building, L179. Students from all majors can enroll in this course section and receive credit specific to their subject specialty. For more information about Cooperative Education please call (860) 512-3312.**

**See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.**

**Continued next page**

### Building Code Designations

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<th>Code</th>
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<td>Lowe Building</td>
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<td>AST</td>
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<td>GPA</td>
<td>Great Path Academy</td>
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### Online, By Arrangement, Work Experience and Special Session Courses

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<th>Time</th>
<th>Building/Wing/Rm</th>
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<td>Introduction to the Physical Therapy Clinic</td>
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<td>9:00 a.m.-3:00 p.m.</td>
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<td>20154</td>
<td>SUR* B201</td>
<td>Seminar in Surgery</td>
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<td>9:00 a.m.-12:20 p.m.</td>
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<td>May 28-July 30 (Fridays only)</td>
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<td>20155</td>
<td>SUR* B220</td>
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<td>June 1-July 29 (Monday-Thursday)</td>
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<td>Requires prior approval from Richard Clark (860) 512-2715</td>
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</tbody>
</table>

❖ Naugatuck Valley Community College

■ See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.

### BUILDING CODE DESIGNATIONS

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>LRC</td>
<td>Learning Resource Center</td>
</tr>
<tr>
<td>LOWE</td>
<td>Lowe Building</td>
</tr>
<tr>
<td>AST</td>
<td>Arts, Sciences &amp; Technology Center</td>
</tr>
<tr>
<td>V1-V6</td>
<td>Village</td>
</tr>
<tr>
<td>AUD</td>
<td>Auditorium</td>
</tr>
<tr>
<td>GPA</td>
<td>Great Path Academy</td>
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## Session #6:
### May 21–June 26, 2010

<table>
<thead>
<tr>
<th>CRN</th>
<th>Subject #</th>
<th>Title</th>
<th>Credit</th>
<th>Hrs</th>
<th>Days</th>
<th>Time</th>
<th>Building/Wing/Rm</th>
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</thead>
<tbody>
<tr>
<td>20162</td>
<td>■ AST* B101</td>
<td>Principles of Astronomy</td>
<td>3</td>
<td></td>
<td>online</td>
<td>(See page 15)</td>
<td></td>
</tr>
<tr>
<td>20023</td>
<td>ENG* B110</td>
<td>Introduction to Literature</td>
<td>3</td>
<td></td>
<td>Fri.</td>
<td>6-9:35 p.m.</td>
<td>GPA GP232</td>
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<td>Sat.</td>
<td>1-4:35 p.m.</td>
<td>GPA GP232</td>
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<tr>
<td>20163</td>
<td>GEO* B101</td>
<td>Introduction to Geography</td>
<td>3</td>
<td></td>
<td>Fri.</td>
<td>6-9:35 p.m.</td>
<td>AST E202</td>
</tr>
<tr>
<td></td>
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<td></td>
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<td>Sat.</td>
<td>1-4:35 p.m.</td>
<td>AST E202</td>
</tr>
<tr>
<td>20164</td>
<td>HSE* B134</td>
<td>Introduction to the Mental Health System</td>
<td>3</td>
<td></td>
<td>Sat.</td>
<td>8 a.m.-4:35 p.m.</td>
<td>AST C201</td>
</tr>
<tr>
<td>20024</td>
<td>PHL* B111</td>
<td>Ethics</td>
<td>3</td>
<td></td>
<td>Fri.</td>
<td>6-9:35 p.m.</td>
<td>GPA GP126</td>
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<tr>
<td></td>
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<td></td>
<td>Sat.</td>
<td>9 a.m.-12:35 p.m.</td>
<td>GPA GP126</td>
</tr>
<tr>
<td>20025</td>
<td>PSY* B111</td>
<td>General Psychology I</td>
<td>3</td>
<td></td>
<td>Fri.</td>
<td>6-9:35 p.m.</td>
<td>AST C209</td>
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<td>Sat.</td>
<td>9 a.m.-12:35 p.m.</td>
<td>AST C209</td>
</tr>
<tr>
<td>20166</td>
<td>■ SOC* B201</td>
<td>Contemporary Social Issues</td>
<td>3</td>
<td></td>
<td>online</td>
<td>(See page 25)</td>
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</table>

■ See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.

## Session #7:
### July 9–August 14, 2010

<table>
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<tr>
<th>CRN</th>
<th>Subject #</th>
<th>Title</th>
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<tr>
<td>20026</td>
<td>◆ ART* B206</td>
<td>Film Study</td>
<td>3</td>
<td></td>
<td>Fri.</td>
<td>6-9:35 p.m.</td>
<td>V5 V151</td>
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<td></td>
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<td>V5 V151</td>
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<tr>
<td>20027</td>
<td>◆ COM* B154</td>
<td>Film Study &amp; Appreciation</td>
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<td>Sat.</td>
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<tr>
<td>20030</td>
<td>ECN* B101</td>
<td>Principles of Macroeconomics</td>
<td>3</td>
<td></td>
<td>Fri.</td>
<td>6-9:35 p.m.</td>
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<td>Sat.</td>
<td>9 a.m.-12:35 p.m.</td>
<td>GPA GP126</td>
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<tr>
<td>20028</td>
<td>ENG* B101</td>
<td>Composition</td>
<td>3</td>
<td></td>
<td>Fri.</td>
<td>6-9:35 p.m.</td>
<td>AST C207</td>
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<td>Sat.</td>
<td>1-4:35 p.m.</td>
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<tr>
<td>20029</td>
<td>PSY* B112</td>
<td>General Psychology II</td>
<td>3</td>
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<td>AST C209</td>
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<td></td>
<td></td>
<td>Sat.</td>
<td>9 a.m.-12:35 p.m.</td>
<td>AST C209</td>
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<tr>
<td>20165</td>
<td>■ SOC* B210</td>
<td>Sociology of the Family</td>
<td>3</td>
<td></td>
<td>online</td>
<td>(See page 25)</td>
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</tr>
</tbody>
</table>

◆ Choose either ART* B206 or COM* B154

■ See page 15 for technical requirements for hybrid and online courses. See course descriptions for any course specific instructions.
ACCOUNTING

All accounting courses numbered 100 or higher require students to be eligible for ENG* 101 and MAT* 095 or higher.

ACC* 115: Financial Accounting
(Formerly ACCT 101)
Theory and practice of accounting applicable to the accumulation, external reporting, and external uses of financial accounting information. 4 credits

ACC* 118: Managerial Accounting
(Formerly ACCT 102)
Basic concepts and practice of accounting’s role in providing information to managers to assist in their planning, control and decision-making activities. Topics include cost accounting, cost behavior relationships, analyses for managerial decisions and the budget process. Prerequisite: C- or better in ACC* 115. 4 credits

ACC* 125: Accounting Computer Applications I
(Formerly ACCT 105: Accounting and Business Applications Software)
This course teaches students to build a company’s accounting system in QuickBooks. Students will learn to download QuickBooks data into an Excel spreadsheet and build linked statements, footnotes and graphs. Students will also learn PowerPoint and TurboTax. Prerequisite: ACC* 115. 3 credits

ART

STUDIO COURSES: Students enrolled in fine arts studio courses are responsible for buying any supplies required for satisfactory completion of the course. All studio courses are open to both beginning and advanced students. Advanced students may work on individual projects.

ART* 103: Art History III
(Formerly FA 105: History of 20th Century Art)
Visual art movements of the past 100 years from Impressionism and Cubism to today’s art. Outside reading and visits to galleries and museums are required. 3 credits

ART* 111, ART* 112, ART* 211, ART* 212:
Drawing I, Drawing II, III, IV
(Formerly FA 121, FA 122, FA 223, FA 224: Drawing III)
This course covers the basic elements, media and processes of drawing including composition and perspective. Extensive drawing from still-life, landscape and the live model will emphasize development of students’ manual, perceptual and conceptual skills. 3 credits. May be taken up to four times as ART* 111, ART* 112, ART* 211 and ART* 212, all of which run concurrently.

ART* 113, ART* 114, ART* 213, ART* 214:
Figure Drawing I, II, III, IV
(Formerly FA 127, FA 128, FA 227, FA 228: Figure Drawing)
This in-depth course is based in both anatomical and expressive approaches to human figure drawing. A variety of media will be explored, including color and wet media, along with instruction in composition, proportion and foreshortening principles. Students will work extensively from the live model. 3 credits. May be taken up to four times as ART* 113, ART* 114, ART* 213, ART* 214, all of which run concurrently.

ART* 185/COM* 166: Video/Filmmaking
(Formerly FA 176/COMM 176)
A creative workshop in which students will work in groups and make their own movies. Students work with video camcorders and editors. Students will learn scripting, shooting, editing and audio production techniques. 3 credits

ART* 206/COM* 154: Film Study/Film Study and Appreciation
(Formerly FA 171/COMM 171: Film Study and Appreciation)
The viewing, discussion and analysis (written and oral) of representative films from the early years of the industry to the present will be taught. 3 credits

ART* 250: Digital Photography
An introduction to digital photography including hardware and software, camera handling and creative controls, file formats and management, image editing, manipulation and output options using Adobe Photoshop. Through demonstrations and assignments, a survey of imagery and a final portfolio, students will be introduced to the basic vocabulary, concepts, tools and expressive possibilities of digital photography. Students must own a 3 megapixel (or greater) digital camera with manual, aperture priority and/or shutter priority exposure modes. Basic computer and photographic experience preferred. 3 credits

ART* 283/COM* 225 Photojournalism
An introduction to photojournalism and digital photography including hardware and software, camera handling and creative controls, file management and image editing using Adobe Photoshop. History, ethics, composition, lighting and visual communication will be investigated. Through demonstrations and assignments (including assignments for the student newspaper), a survey of imagery and a final project, students will be introduced to the basic vocabulary, concepts, tools and techniques of photography and photojournalism. Students must own a digital camera with manual and/or aperture priority and shutter priority exposure modes. Basic computer experience preferred. 3 credits

ASTRONOMY

AST* 101: Principles of Astronomy
(Formerly ASTR 110: Introduction to Astronomy)
This is an introductory descriptive astronomy course with emphasis on the earth and its motions, the moon and planets, the sun, and stars and galaxies. Observation sessions will be required. Students who have taken AST* 111 will not receive credit for this course. Prerequisite: “C” or better in MAT* 095, or eligibility for MAT* 138. 3 credits
Course Descriptions

ASTRONOMY ONLINE

AST* 101: Principles of Astronomy (online)
(Formerly ASTR 110: Introduction to Astronomy)
This is an introductory descriptive astronomy course with emphasis on the earth and its motions, the moon and planets, the sun, and stars and galaxies. Observation sessions will be required. Students who have taken AST* 111 will not receive credit for this course. Prerequisite: "C" or better in MAT* 095, or eligibility for MAT* 138. 3 credits

Technical Requirements: see below.

BIOLOGY

BIO* 105: Introduction to Biology
(Formerly BIO 100: Principles of Biological Science)
This course is a study of the fundamental principles of biology as they relate to current issues. It may be used to fulfill the general education natural and physical science requirement, and is recommended for students who do not need a full year of laboratory biology. No dissection is required. Prerequisite: eligibility for ENG* 101. 4 credits

BIO* 111: Introduction to Nutrition
(Formerly BIO 114: Principles of Nutrition)
An introduction to the study of human nutrition with emphasis on the scientific bases of facts and controversies surrounding issues of foods and diets will be taught. Prerequisite: eligibility for ENG* 101. Not open to students who have completed BIO* 112. 3 credits

BIO* 115: Human Biology
(Formerly BIO 112)
This course is an introduction to the structure and function of the human body. Various organ systems will be discussed with an emphasis on how they maintain homeostasis. The lab will include some dissection. Students who have passed a higher level human anatomy and physiology course will not receive credit for this course. Prerequisite: eligibility for ENG* 101. 4 credits

BIO* 212: Anatomy and Physiology II
(Formerly BIO 153: Human Anatomy and Physiology II)
The anatomy and physiology of the special senses, digestive, respiratory, cardio-vascular, lymphatic, urinary and reproductive organ systems are discussed and explored in appropriate laboratory investigations which include some dissection. Prerequisite: BIO* 211. 4 credits

BIO* 235: Microbiology
(Formerly BIO 141)
This course is designed to provide students with an introduction to microbiology. Students will learn the fundamentals of microbiology, survey the world of microbial organisms, and study the interactions between microbes, their hosts, and their effects on the environment. There will also be laboratory exercises each week that will teach the basics of handling, culturing, and identifying microbes. Prerequisites: BIO* 105 or BIO* 121 or BIO* 115, and CHE* 111. 4 credits

BUSINESS, ENTREPRENEURSHIP ONLINE

All business courses numbered 100 or higher require students to be eligible for ENG* 101.

BES* 218: Entrepreneurship (online)
(Formerly BES *118 Small Business Management)
This course introduces the student to the fundamentals of entrepreneurship. The students will gain the knowledge and skills necessary to research and begin a small business. Explores opportunity analysis, startup-expenses, forms of business ownership, site selection, and sources of funding. Students research and compare buying an existing business, starting a new business and franchising. Also review human resources, marketing, management, accounting and legal aspects of business. Prerequisites: eligibility for ENG* 101 or permission of the instructor. 3 credits

This course is conducted fully online and students must contact instructor Theresa Janeczek at (860) 512-2626, or by email at tjaneczek@mcc.commnet.edu, to provide their email address as soon as they are registered.

Technical Requirements: see below.

BUSINESS, FINANCE

All business courses numbered 100 or higher require students to be eligible for ENG* 101.

BFN* 202: Corporate Finance
(Formerly BUS 241/FNCE 241)
A study of the principles and techniques of financial management, covering money and capital markets, financial analysis, working capital management, long-term financing, time value of money, risk, leverage, and cost of capital. Prerequisite: “C” or better in ACC* 118. 4 credits

Technical Requirements for Online and Hybrid Courses

Students will need access to a high speed Internet connection, a web browser (you can check your browser compatibility by going to http://ct-cc-blackboard-vista-student-troubleshooting.pbworks.com/Browser+and+Java+Settings) and a word processor (Microsoft Word). Students must have an active email account and be familiar with sending and receiving email. For information about logging into online and hybrid courses and using MCC’s course management system, go to: www.mcc.commnet.edu/students/resources/distanceStudentVista.php.
Course Descriptions

BUSINESS, GENERAL ONLINE

All business courses numbered 100 or higher require students to be eligible for ENG* 101 except BBG* 101, which requires students to be eligible for ENG* 093.

BBG* 101: Introduction to Business (online)
(Formerly BUS 111)
This course provides a survey of major business topics such as management, marketing, accounting, finance, computer science, organizational behavior, production, and the social and economic environment of business. 3 credits

Students may contact Instructor Martin Hart at (860) 512-2625 or by email at mhart@mcc.commnet.edu. Please be sure your current email address is provided to MCC when you register.

Technical Requirements: see page 15.

BBG* 234: Legal Environment of Business (online)
This course introduces the student to the structure of the American legal system and its impact on the operations of American business. Ethics and social responsibility are examined from many perspectives, including that of decision-makers and stakeholders. Major aspects of government regulation of business are explored, including product liability, securities regulation, employment and labor law, and intellectual property. The course also examines fiduciary duties and tort and criminal liability. 3 credits

Students must contact Professor Nance Kriscenski at (860) 512-2642 or by email at nkriscenski@mcc.commnet.edu. Please be sure your current email address is provided to MCC when you register.

Technical Requirements: see page 15.

BMG* 202: Principles of Management (online)
(Formerly BMG* 101: Introduction to Management)
This course is an analysis of principles, techniques and the major functions (planning, organizing, and leading) of business enterprise management. 3 credits

Students must contact Professor Douglas Dorsey at (860) 512-2630 or by email at ddorsey@mcc.commnet.edu. Please be sure your current email address is provided to MCC when you register.

Technical Requirements: see page 15.

BMG* 204: Managerial Communication (online)
(Formerly BUS 214)
This is a practical course in oral and written managerial communication skills, covering the writing of letters, memos and reports, editing techniques, and the preparation of resumes and cover letters. Prerequisite: ENG* 101. 3 credits

Students must contact Professor Douglas Dorsey at (860) 512-2630 or by email at ddorsey@mcc.commnet.edu. Please be sure your current email address is provided to MCC when you register.

Technical Requirements: see page 15.

BMG* 210: Organizational Behavior/PSY* 247: Industrial and Organizational Psychology (online)
(Formerly BUS 240)
A survey of the psychological factors that influence the individual in the work setting. Includes employee attitudes, motivation, group dynamics, decision making, leadership, assessment and training as an introduction to human resource management. 3 credits

This course is conducted fully online and students must contact Professor Theresa Janeczek at (860) 512-2626, or by email at tjaneczek@mcc.commnet.edu, to provide their email address as soon as they are registered.

Technical Requirements: see page 15.

CAD (COMPUTER-AIDED DESIGN)

CAD* 220: Parametric Design (Solidworks®)
Introduction to computer-based design using SolidWorks® parametric 3D CAD software. The course focuses on Parametric Modeling and topics include: Design Intent and Process, Sketching Techniques, Model Development Techniques, Process-Specific Modeling, Design Changes, Editing Models, Patterning and Assembly Techniques. Students will participate in mostly individual and some group design projects as appropriate. Prerequisite: CAD* 110. 3 credits

Summer Credit Catalog 2010
**Course Descriptions**

### CHEMISTRY

**CHE* 111: Concepts of Chemistry**  
(Formerly CHEM 110: Elements of Chemistry)  
A brief survey of atomic structure, chemical bonding, stoichiometry, periodicity, properties of gases, solutions, acid-base theory and an introduction to kinetics and equilibria will be taught. This is a one-semester course in general chemistry. Strongly recommended for students with no prior chemistry experience. Scientific calculator required. Prerequisite: MAT* 075 or math placement test. 4 credits

Students who have passed a higher level chemistry class will not receive credit for this course.

**CHE* 121: General Chemistry I**  
(Formerly CHEM 111: College Chemistry I)  
The principles of chemistry, including atomic structure, periodicity, stoichiometry, reactions in solution, thermo-chemistry, chemical bonding, molecular structure and geometry, and properties of gases will be taught. Due to the intensive nature of this course, students with no prior chemistry coursework within the last five years should complete CHE* 111 before taking this course. Students who need only a 4 credit chemistry course should take CHE* 111. Scientific calculator required. Prerequisite: MAT* 095 or math placement test. 4 credits

**CHE* 122: General Chemistry II**  
(Formerly CHEM 112: College Chemistry II)  
A continuation of the principles of chemistry, including intermolecular forces, properties of liquids and solids, physical properties of solutions, chemical kinetics, general chemical equilibria, acid-base theory and equilibria, solubility equilibria, electrochemistry, and coordination compounds. Scientific calculator required. Prerequisite: CHE* 121. 4 credits

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### COMMUNICATIONS

**COM* 154/ART* 206: Film Study and Appreciation**  
(Formerly COMM 171/FA 171: Film Study and Appreciation)  
The viewing, discussion and analysis (written and oral) of representative films from the early years of the industry to the present will be taught. 3 credits

**COM* 166/ART* 185: Video/Filmmaking**  
(Formerly COMM 176/FA 176)  
A creative workshop in which students will work in groups and make their own movies. Students work with video camcorders and editors. Students will learn scripting, shooting, editing and audio production techniques. 3 credits

**COM* 173: Public Speaking**  
(Formerly COMM 213: Effective Speaking)  
This course is designed to encourage students to develop their speaking and listening skills in order to become more confident communicators. The course introduces students to communication as an interactive process and emphasizes developing effective public presentation skills. Instruction stresses organization, research, writing, delivery and audience adaptation. Prerequisite: eligibility for ENG* 093. 3 credits

**COM* 225/ART* 283: Photojournalism**  
An introduction to photojournalism and digital photography including hardware and software, camera handling and creative controls, file management and image editing using Adobe Photoshop. History, ethics, composition, lighting and visual communication will be investigated. Through demonstrations and assignments (including assignments for the student newspaper), a survey of imagery and a final project, students will be introduced to the basic vocabulary, concepts, tools and techniques of photography and photojournalism. Students must own a digital camera with manual and/or aperture priority and shutter priority exposure modes. Basic computer experience preferred. 3 credits

**COM* 101: Introduction to Mass Communication (online)**  
(Formerly COMM 208: Mass Communication)  
This course is a survey of the American mass media and communication. Lectures and discussions will focus on the various print and electronic mass media industries, and the impact of mass communication on our society. The course is designed as an introductory course for those students who plan to major in Communication and for those who want to be informed about the development of the influence of modern mass media. 3 credits

Students with questions may contact Instructor Albert Kim at akim@mcc.commnet.edu or at (860) 512-2797.

Technical Requirements: see page 15.
Course Descriptions

**COMPUTER SCIENCE**

**CSC* 125: Programming Logic and Design with C++**
This is an introductory course in structured programming concepts using C++. Topics include data types, input/output from both the console and data files, arithmetic, comparison and logical operators, selection statements, looping, functions and arrays. This course assumes students are comfortable working with simple algebraic equations. Students should also have basic file and folder management skills on a personal computer. Prerequisite: eligibility for MAT* 138. 3 credits

**COMPUTER SCIENCE ONLINE**

**CSC* 101: Introduction to Computers (online)**
This transferable course is designed for the individual who wants to become computer literate and learn how to effectively use the PC as a tool at home, on the job, or in the classroom. The student will be exposed to computer concepts and popular software applications such as word processing, presentation software, spreadsheets, databases, and the Internet. A research paper is a course requirement. Prerequisites: eligibility for MAT* 095 and ENG* 101. 3 credits

Technical Requirements: see page 15.

**COMPUTER SYSTEMS APPLICATIONS**

**CSA* 105: Introduction to Software Applications**
This hands-on introductory course is designed for the student interested in learning to use the personal computer as a productive tool. Course content includes the fundamentals of Windows XP, Word, Excel, Access, PowerPoint and the Internet. 3 credits

**COMPUTER SYSTEMS TECHNOLOGY ONLINE**

**CST* 201: Introduction to MIS (online)**
This course provides the background necessary for understanding the role of information systems in organizations and for using computer tools and technology in solving business problems. Topics include organization and technical foundations of information systems, theory of design of information, database, and network systems, e-commerce and supply chain systems, and information network security management. Microsoft Excel, Access and Project are used to demonstrate selected topical concepts. Prerequisite: Eligibility for ENG* 101 or permission of the instructor. 3 credits

Technical Requirements: see page 15.

**COOPERATIVE EDUCATION/ WORK EXPERIENCE**

**CO-OP 270: Work Experience**
This course provides students the opportunity to apply classroom theory in an actual work setting. Students may be placed in a variety of work settings as related to their program of study. Students from all majors can enroll in this course section and receive credit specific to their subject specialty. Prerequisite: 12 completed credit hours in student subject specialty and permission of the Director of Cooperative Education. 3 credits. Please refer to the MCC College Catalog for more information and general prerequisites for Cooperative Education/Work Experience.

**COOPERATIVE EDUCATION/ WORK EXPERIENCE ONLINE**

The course listed below will be offered online and will be conducted entirely on the Internet. Students need not travel to the physical campus to complete course requirements except for one evening orientation session.

**CO-OP 270: Work Experience (online)**
Provides students with the opportunity to apply classroom theory in an actual work setting. Students may be placed in a variety of work settings related to their program of study. In addition to site placement (150 hours for unpaid internships; 300 hours for paid placements), students participate in online activities and lectures focusing on job-related interpersonal skills, such as values and preferences, time and stress management, communication skills, conflict management, corporate culture, employee orientation, performance evaluations, business ethics, leadership, and career advancement. Job search strategies are discussed and practiced. Prerequisites: 12 completed credit hours in student subject specialty and permission of the Director of Cooperative Education. Students work with the Cooperative Education Director during the semester before enrollment to secure an appropriate site placement. 3 credits

Students may contact Professor Nance Kriscenski at (860) 512-2642 or by email at nkriscenski@mcc.commnet.edu. Please be sure to provide your current email address to MCC when you register. There will be an on-campus orientation on Monday, May 24, 6:00-7:00 p.m. in LRC A142.

Technical Requirements: see page 15.

**CRIMINAL JUSTICE**

**CJS* 101: Introduction to Criminal Justice**
This course is a survey of the history and philosophy of American justice concepts with the emphasis on present day practical application through the efforts of the law enforcement, court, and correction segments of the criminal justice system. 3 credits

**CJS* 123: Police Patrol Procedures**
(Formerly CJ 112)
The history and growth of traffic problems and the development of specialized traffic control methods. 3 credits
CJS* 211: Criminal Law I
A study of the act(s) and mental state(s) which make up the elements of a crime. The analysis of these criminal elements will allow exploration into a wide spectrum of criminal law including felonies and misdemeanors. This course will enable students to recognize and correctly classify criminal actions as they happen every day in our society. Prerequisite: CJS* 101 or CJS* 105. 3 credits

DRUG/ALCOHOL RECOVERY COUNSELOR

DAR* 101: Public Health Issues Abuse & Addiction
This course introduces addiction counseling by exploring areas and functions of a substance abuse counselor, an historical perspective of addiction and treatment, models of addiction, other addictions such as gambling, family issues with addiction, current and past treatment and prevention methods and an overview of drugs of abuse. It also covers unique sociological and public health issues in the field of addiction such as HIV and cultural considerations in assessment and treatment. 3 credits

DAR* 111: Addiction Counseling I
(Formerly DARC 111: Introduction to Counseling)
Provides an overview of the major historical counseling theories such as Psychoanalytic, Adlerian, Person Centered and Gestalt. Theories that are current and more evidence-based such as REBT, MET and CBT will also be covered. The foci of this course are issues pertaining to addictions. Students will also learn and begin to practice, through classroom experiences, various counseling skills and techniques. 3 credits

ECONOMICS

ECN* 101: Principles of Macroeconomics
(Formerly ECON 101: Macroeconomics)
This course covers determinants of the level of national economic activity, employment and prices, fiscal and monetary policy, international economics, and payment mechanisms. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

ECN* 102: Principles of Microeconomics
(Formerly ECON 102: Microeconomics)
Demand and supply, principles of the market mechanisms, pricing and output determination under competitive and noncompetitive market behavior, factor productivity, prices and international economics will be taught. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

ECN* 101: Principles of Macroeconomics (online)
(Formerly ECON 101: Macroeconomics)
This course covers determinants of the level of national economic activity, employment and prices, fiscal and monetary policy, international economics, and payment mechanisms. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

Technical Requirements: see page 15.

ENGINEERING SCIENCE

EGR* 111: Introduction to Engineering
(Formerly ENGR 111)
Students will be introduced to the fields of engineering through design and graphics and comprehensive engineering projects. Topics include: sketching, charts, graphs, forces, energy, electrical circuits, mechanisms, robotics, manufacturing technologies, and fundamentals of engineering economics. Prerequisite: MAT* 138 or MAT* 139 or a satisfactory score on mathematics assessment test. 3 credits

EGR* 230: C++ For Engineers
This course approaches the C++ programming language using structured and object-oriented programming methods to examine and solve a variety of engineering problems. The course will include the use of abstract data types in solving classical engineering problems. Prerequisite: MAT* 138 or MAT* 139 or permission of instructor. 3 credits

EARLY CHILDHOOD EDUCATION

ECE* 131/ENG* 114: Children's Literature
(Formerly ED 118/ENG 118)
This course offers an overview of children's literature including its history, genres, and leading authors and illustrators. The selection and critical study of books for children, including folklore, poetry, fiction and nonfiction will be addressed. Issues related to children's literature and literature extension activities will also be explored. Prerequisite: ENG* 101. 3 credits

EARTH SCIENCE

EAS* 102: Earth Science
(Formerly ERSC 110: Introduction to Earth Science)
This course is an introductory survey of selected topics in geology, oceanography, astronomy, and meteorology. Earthquakes, space probes, sea explorations, plate tectonics, volcanoes, climate change and severe weather are among the topics treated in depth. 3 credits
Course Descriptions

ENGLISH

ENG* 093: Introduction to College Reading and Writing
(Formerly ENG 098: Preparatory College Reading and Writing III)
This course is designed for students who need to develop further their capabilities in language use—reading, writing, thinking, and speaking—to prepare them for the kinds of assignments they will be asked to complete in ENG* 101 and beyond. Students will read, discuss, think, and write about a number of topics. Note: A grade of “C” or better in ENG* 093 is required to take ENG* 101. Prerequisite: ENG* 096 (pre-fall 2003) or ENG* 066 (fall 2003 and after) with a grade of “C” or better, or placement via assessment test. No credit

ENG* 101: Composition
(Formerly ENG 111: College Reading and Writing)
This course is designed to introduce students to “the language of the academy” — that is, to the complex literacies of reading, writing, thinking, and speaking required of college students regardless of their area of specialization. ENG* 101 also introduces students to the specific requirements and standards of academic writing, including essay format, voice, and organizational strategies. Note: A grade of “C” or better in ENG* 101 is required to take ENG* 110 or ENG* 200. Prerequisite: ENG* 093 with a grade of “C” or better, or placement via assessment test. 3 credits

ENG* 110: Introduction to Literature
(Formerly ENG 120)
This course is an introduction to the thematic and formal elements of literatures of diverse cultures, with an emphasis on fiction, poetry, drama, and the essay, with the aim of developing interpretive reading and writing skills. Prerequisite: ENG* 101 with a grade of “C” or better. 3 credits

ENG* 114/ECE* 131: Children’s Literature
(Formerly ENG 118/ED 118)
This course offers an overview of children's literature including its history, genres, and leading authors and illustrators. The selection and critical study of books for children, including folklore, poetry, fiction and nonfiction will be addressed. Issues related to children's literature and literature extension activities will also be explored. Prerequisite: ENG* 101. 3 credits

ENG* 200: Advanced Composition
(Formerly ENG 112: Reading and Writing for Academic Research)
This course is designed to develop and refine the advanced skills learned in ENG* 101 that are essential for both academic and professional writing. Emphasis will be on research and writing from data (outside sources). The main areas covered will be exposition, argumentation, and the research paper. Prerequisite: ENG* 101 with a grade of “C” or better. 3 credits

ENG* 221: American Literature I
(Formerly ENG 245)
This course examines writings from the era spanning the arrival of Columbus to the Civil War. Topics covered include Native American tales and oratories, slave folklore, and both the popular and “classic” works of writers from the Puritan period, the eighteenth century, and the American Renaissance. Prerequisite: ENG* 110 or permission of the instructor. 3 credits

ENG* 101: Composition (online)
(Formerly ENG 111: College Reading and Writing)
This course is designed to introduce students to “the language of the academy” — that is, to the complex literacies of reading, writing, thinking, and speaking required of college students regardless of their area of specialization. ENG* 101 also introduces students to the specific requirements and standards of academic writing, including essay format, voice, and organizational strategies. Note: A grade of “C” or better in ENG* 101 is required to take ENG* 110 or ENG* 200. Prerequisite: ENG* 093 with a grade of “C” or better, or placement via assessment test. 3 credits

Technical Requirements: see page 15.

ENG* 110: Introduction to Literature (online)
(Formerly ENG 120)
This course is an introduction to the thematic and formal elements of literatures of diverse cultures, with an emphasis on fiction, poetry, drama, and the essay, with the aim of developing interpretive reading and writing skills. Prerequisite: ENG* 101 with a grade of “C” or better. 3 credits

Technical Requirements: see page 15.

ENVIRONMENTAL SCIENCE

EVS* 100: Introduction to Environmental Science
(Formerly EVSC 100)
An introduction to the problems of physical resources management and aspects of ecological concern in our natural environment, with emphasis on our demand for energy, the consumption of our natural resources, resource pollution, climate changes, land use planning, and waste management. Alternate sources of energy are explored. 3 credits

GEOGRAPHY

GEO* 101: Introduction to Geography
(Formerly GEOG 101: People and Land: Introduction to Geography)
This course introduces some of the many topics geographers examine to explain the relationship between people and place. Topics include the physical earth, i.e., how mountains and lakes form, cultural patterns such as how languages in neighboring countries are related, population analysis, like human migration trends, and economic analysis including growth and decline of regions. Geographic factors that underlie current political, social and economic problems will also be explored. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits
**HEALTH, PHYSICAL EDUCATION**

HPE* 217: Principles & Practices of Coaching  
(Formerly HPE 141)  
An introduction to the basic principles and practices required in dealing with the arrangement, administration and organization of athletic programs. Emphasis is on coaching athletic teams: legal responsibilities, historical perspectives of sport, ethics of coaching, philosophy of coaching, sport psychology, sport pedagogy, sports medicine and safety. This course meets the State of Connecticut coaching certification requirement. 3 credits

**HISTORY**

HIS* 101: Western Civilization I  
(Formerly HIST 101: Western Civilization Through the Reformation)  
An examination of major themes in the development of Western Civilization from the earliest historical beginnings. Topics include: Ancient Middle East, Greece and Rome, Medieval and Renaissance Europe. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

HIS* 102: Western Civilization II  
(Formerly HIST 102: Western Civilization Since the Reformation)  
This course examines the history of Western Civilization from the Protestant Reformation to the Cold War. HIS* 101 and HIS* 102 need not be taken in sequence. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

HIS* 202: United States History II  
(Formerly HIST 202)  
The course represents a social, political, and economic survey of the United States from 1877 to the present through an analysis of the growth of transportation, industrialization, urbanization, technology, and imperialism and an analysis of their effects in shaping American thinking and society. The discussion will also feature women’s suffrage, civil rights, and ethnic and minority issues. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

This course will be conducted online via the Internet. Students are required to email Professor Guocun Yang at gyang@mcc.commnet.edu upon registering for the course to receive course access information. For further information, contact the professor at the above email address or call (860) 512-2782.

Technical Requirements: see page 15.

**HOSPITALITY MANAGEMENT**

HSP* 296: Cooperative Education/Work Experience  
(Formerly HOSP 270)  
This course provides students the opportunity to apply classroom theory in an actual work setting. Students may be placed in a variety of work settings as related to their program of study including corporations, institutions, restaurants, hotel and conference settings. Prerequisite: 12 completed credit hours in a Hospitality Careers program or permission of instructor. 3 credits

Please refer to the MCC College catalog for more information and general prerequisites for Cooperative Education/Work Experience.

**HUMAN SERVICES**

HSE* 134: Introduction to the Mental Health System  
An introduction to the range of services and careers available in working with people with serious mental illness. Multi-disciplinary nature of the field will be emphasized. Topics include treatment approaches, case management, psychosocial rehabilitation, public awareness, and consumer empowerment. 3 credits

HSE* 210: Group & Interpersonal Relations  
(Formerly HS 201: Work with Groups)  
Current group theory, knowledge, methods and skills are covered that lead to beginning competence in helping people problem solve through group experience. Prerequisites: HSE* 101 or employment in a human service position. 3 credits

This course will be conducted online via the internet. Students are required to email Professor Guocun Yang at gyang@mcc.commnet.edu upon registering for the course to receive course access information. For further information, contact the professor at the above email address or call (860) 512-2782.

Technical Requirements: see page 15.
MATHEMATICS

MAT* 075: Prelgebra: Number Sense & Geometry
(Formerly MATH 098)
This course is designed to enhance the student’s mathematical literacy so that he/she will be prepared to deal effectively with a variety of practical problems. Topics include: interpretation and analysis of charts and graphs; geometry and measurements; estimation and reasonableness of answers, applications using ratios, proportions, percents and decimals; properties of the whole, integer, and rational numbers and operations on the real numbers; and solutions of equations. A review of the operations and fundamental concepts of arithmetic and geometry will be imbedded in and connected to real world problem situations. A TI-83+ graphing calculator is required. Prerequisites: placement by mathematics assessment test and eligibility for ENG* 066. No credit

MAT* 095: Elementary Algebra Foundations
(Formerly MATH 101: Mathematical Modeling II: Algebraic Concepts)
The course includes all of the basic properties and theorems of the real number system that are required to solve linear, quadratic and selected rational equations. Linear systems, basic graphing, integer exponents and selected literal equations are included. A TI-83+ or TI-84+ graphing calculator is required and fully integrated into the course. Prerequisites: "C" or better in MAT* 075 or placement by mathematics assessment test, and eligibility for ENG* 066. No credit

(Formerly MATH 102: Mathematical Modeling III: Advanced Algebraic Concepts)
A mathematical modeling course centered around the study of functions. Polynomial functions with special attention to linear, quadratic and power functions; rational with attention to the reciprocal function; square root, absolute value, piecewise and exponential functions are studied. A TI-83+ or TI-84+ graphing calculator is required and used throughout. Prerequisites: "C" or better in MAT* 096 or MAT* 095, or placement by mathematics assessment test and eligibility for ENG* 093. No credit if already completed MAT* 158 or any higher numbered math course. 3 credits

MAT* 158: Functions, Graphs & Matrices
(Formerly MATH 120: Topics in Modern Mathematics I: Functions, Graphs, Matrices)
A course in selected topics from contemporary mathematics with applications for students in business, economics, and social science. Topics include: the concepts of function and rate of change, a review of algebraic and graphical aspects of polynomial functions, a study of exponential and logarithmic functions, mathematical modeling, systems of linear equations in 2 or more variables with an emphasis on forming, solving and interpretation of matrices. A TI-83+ or TI-84+ graphing calculator is required and used throughout. Prerequisite: "C" or better in MAT* 138 or MAT* 139 or placement by mathematics assessment test, and eligibility for ENG* 093. 3 credits

MAT* 165: Elementary Statistics with Computer Applications
(Formerly MATH 111)
An introduction to statistical theory and its applications. The use of statistics as a decision-making tool will be discussed. Topics include: data collection, organization and summarization, measures of central tendency and variation, counting techniques, introductory probability theory, discrete and continuous probability models, normal distribution theory, sampling distributions, confidence interval estimation and one sample hypothesis testing. A statistical calculator is required and will be used throughout. Applications of statistical techniques in a variety of disciplines will use the Minitab Statistical Software Package. Prerequisites: "C" or better in MAT* 138 or MAT* 139 or "C" or better in both MAT* 095 and MAT* 109 or "C" or better in MAT* 096 and MAT* 109, eligibility for ENG* 093. A student cannot receive credit for MAT* 165 if he/she has already received credit for MATH 108. 4 credits

MAT* 186: Precalculus
(Formerly MATH 150: Precalculus Mathematics)
A detailed study of relations and functions, operations on functions, and their graphs. Characteristics of various families of functions, modeling and solving application problems are the main focus of the course. In particular, exponential, logarithmic and circular functions along with polynomial, rational and selected algebraic families will be developed. This course assumes that the student has had some exposure to geometry. A TI-83+ or TI-84+ or 86 graphing calculator is required and will be used throughout. Prerequisites: a grade of "C" or better in MAT* 138 or MAT* 139, or "C" or better in MAT* 155, or placement by mathematics assessment test, and eligibility for ENG* 093. 4 credits

MAT* 254: Calculus I
(Formerly MAT* 250: Calculus I with Lab)
A first course in calculus with analytic geometry for students in mathematics, science, engineering and technology. Topics include families of functions (including exponential and logarithmic) represented by table, graph and equation, modeling of actual data, the concepts of limit and continuity, the derivative and antiderivatives, the definite integral and the Fundamental Theorem of Calculus. Applications from mathematics, engineering, and economics will receive special attention. Solutions to such problems will require the use of a graphing calculator and/or a symbolic algebra system (Maple). A TI-83+ or TI-84+ or TI-86 graphing calculator is required. Prerequisites: "C" or better in MAT* 186, or placement by mathematics assessment test, and eligibility for ENG* 093. Students cannot receive credit for MAT* 254 if they have already received credit for MAT* 250. 4 credits

MUSIC

MUS* 101: Music History and Appreciation I
(Formerly MUS 111: History and Appreciation of Music)
A survey of western music from medieval times through the baroque period, with an introduction to the concept of sound, melody, rhythm, harmony, texture and form. Emphasis will be given to major developments in polyphonic music along with the rise of vocal and instrumental compositions. 3 credits
PHILOSOPHY

PHL* 101: Introduction to Philosophy
(Formerly PHIL 201)
Development of personal views on the fundamental issues of human existence: the nature of reality, the nature of the human person, knowing and thinking, freedom, basis of morality, aesthetics, the philosophical basis of political systems, and God’s existence. 3 credits

PHL* 111: Ethics
(Formerly PHIL 203)
The fundamentals and principles of ethics: moral conscience, good and evil, values, norms, ethical judgment, major ethical systems, punishment, religion and ethics. Contemporary problems with case studies; in particular, issues of environmental and bio-medical ethics. 3 credits

PHYSICAL THERAPIST ASSISTANT

PTA* 220: Introduction to the Physical Therapy Clinic
(Formerly PT 106)
This course provides an orientation to the physical therapy clinic and to the provision of physical therapy interventions. Students develop communication, intervention, and problem-solving techniques within the physical therapy clinic. Prerequisites: PTA* 120 and PTA* 125 with a grade of “C” or higher. 1 credit

PHYSICS

PHY* 110: Introductory Physics
(Formerly PHYS 110: Elements of Physics)
An introductory course in the physics of motion, heat, sound, electricity, magnetism, light, optics and the theory of the atom. Intended for non-science majors. A process oriented laboratory approach emphasizing exploration and problem solving. This course is intended for students who need only one semester of physics. Students with credit for high school physics should elect PHY* 121 or PHY* 221. Scientific calculator required. Prerequisite: MAT* 095 or math placement test. Students who have taken a higher level physics course will not receive credit for this course. 4 credits

PHY* 222: Calculus-Based Physics II
(Formerly PHYS 132: University Physics II)
A study of electricity, magnetism, waves, and optics intended for physics, chemistry, engineering and math transfer students. Topics include Coulomb’s Law, electric and magnetic fields, Gauss’ Law, electric potential, capacitance, Ohm’s Law, dc and ac circuits, induced emf; inductance, simple harmonic motion, wave properties for sound and light, and geometrical optics. A TI-83+ or TI-84+ or TI-86+ graphing calculator or its equivalent is required. Prerequisites: successful completion of PHY* 221 and MAT* 256. 4 credits

POLITICAL SCIENCE

POL* 111: American Government
(Formerly PLSC 111: American National Government)
A study of the American political system at the national level, with emphasis on political dynamics and public policy. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

POL* 112: State and Local Government
(Formerly PLSC 112)
The forms, functions, processes and problems of state and local government in the United States, with special emphasis on Connecticut state government. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

POLITICAL SCIENCE ONLINE

POL* 102: Introduction to Comparative Politics (online)
This course focuses on the governments and peoples of the major regions of the world: Europe, Africa, the Middle East, Asia, and the Americas. It examines global variations in governing structures due to historic, cultural, religious, economic, and other causes. Issues of Third World democratization, economic globalization, Islam and democracy’s “clash of civilizations,” authoritarian states, and other timely issues will be subjects of class discussions and course papers. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

Technical Requirements: see page 15.

POL* 111: American Government (online)
(Formerly PLSC 111: American National Government)
A study of the American political system at the national level, with emphasis on political dynamics and public policy. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

Technical Requirements: see page 15.

PSYCHOLOGY

PSY* 107: Pathways to Personal Growth
The purpose of this course is twofold: it is to help students develop a deeper understanding of themselves, of others, and of human life in general and to promote change and personal growth. Students will be introduced to a number of psychological tools and principles and will learn how to apply them to their own lives in such a way as to promote understanding, insight, and change. In addition to this, students will have the opportunity to develop a deeper understanding of others and of their perspectives and ways of being. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

PSY* 111: General Psychology I
The purpose of this course is to introduce students to the discipline of psychology and to the evolving body of knowledge that has been produced by this discipline. It surveys basic topic areas within psychology including psychology’s history and scientific origins, the physiological correlates of experience and behavior, human development, learning, memory, thinking, intelligence, personality, and motivation and emotion. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits
**Course Descriptions**

**PSY 112: General Psychology II**
(Formerly PSYC 112: Advanced General Psychology)
A study of research and measurement techniques in psychology; sensation, perception, abnormal patterns of behavior, major therapies, altered states of consciousness, emotion and social psychology. Prerequisite: PSY 111 with a grade of “C-” or better. 3 credits

**PSY 201: Life Span Development**
(Formerly PSYC 124: Developmental Psychology)
A survey of physical, cognitive, social, and emotional changes as they are influenced by heredity and environment from conception to death. Prerequisite: PSY 111 with a grade of “C-” or better. 3 credits

**PSY 203: Child Development**
(Formerly PSYC 234)
An evaluation of current issues, theories, and research in the area of child development. This study of physical, cognitive and socioemotional development includes: genetics, development of self, language, play, learning, intelligence, personality and social interactions from conception through age twelve. Emphasis is on normal development. Prerequisite: PSY 111 with a grade of “C-” or better. 3 credits

**PSY 245: Abnormal Psychology**
The purpose of this course is to introduce students to the phenomenon of psychopathology and to the field of abnormal psychology which attempts to understand and treat it in its many forms. The course will provide students with a basic understanding of this field and survey a number of the more common psychological disorders that have been explored within it such as clinical depression, bipolar disorder, schizophrenia, eating disorders, anxiety disorders, and personality disorders. Assessment, diagnosis, and treatment will also be addressed. Prerequisite: PSY 111 with a grade of “C-” or better. 3 credits

**PSY 247/BMG 210: Industrial and Organizational Psychology (online)**
(Formerly PSYC 240: Organizational Behavior)
A survey of the psychological factors that influence the individual in the work setting. Includes employee attitudes, motivation, group dynamics, decision making, leadership, assessment and training as an introduction to human resource management. Prerequisite: eligibility for ENG 093 or concurrently taking ENG 066. 3 credits

This course is conducted fully online and students must contact Professor Theresa Janeczek at (860) 512-2626, or by email at tjanezcek@mcc.commnet.edu, to provide their email address as soon as they are registered.

**Technical Requirements: see page 15.**

**RESPIRATORY CARE**

These courses are open only to students in the Respiratory Care Program.

**RSP 181: Clinical Practicum II**
(Formerly RC 203: Clinical Practice)
Supervised clinical application of principles learned in the classroom. Students will be scheduled for various clinical rotations at health care facilities. Prerequisites: RSP 131, RSP 160, RSP 180 and BIO 212. 1 credit

**RSP 260: Advanced Principles of Ventilator Therapy**
(Formerly RC 242: Ventilation Therapy II)
A study of mechanical ventilators used in respiratory care with an in-depth explanation of function and application. Indications, hazards and complications of mechanical ventilation will be emphasized. Prerequisite: RSP 160. 3 credits

**SIGN LANGUAGE**

**SGN 101: Sign Language I**
(Formerly ASL 101: American Sign Language I)
American Sign Language (ASL) is the sign language most deaf people use when communicating among themselves. Students will learn grammatical features, vocabulary and conversational skills including expressive and receptive skills of ASL. In addition, students will learn the culture of the deaf community, the history of ASL and the relationship of ASL to other forms of signing. 3 credits

**SGN 102: Sign Language II**
(Formerly ASL 102: American Sign Language II)
This course is a continuation of American Sign Language I. Students will learn grammatical features, vocabulary and conversational skills including expressive and receptive skills of ASL. In addition, students will learn the culture of the deaf community, the history of ASL and the relationship of ASL to other forms of signing. Prerequisite: SGN 101. 3 credits
**SOCIAL SCIENCE**

**SSC* 110: Health and Wellness Principles**  
*Formerly SOSC 110*

A survey of contemporary health concepts and concerns that affect life style. Students will learn to apply these concepts by assessing their own level of fitness. Topics include: disease in the United States, health models, fitness, nutrition, stress, drugs, alcohol, tobacco, alternative medicine and the concept of self care. 3 credits

**SOCIOLOGY**

**SOC* 101: Principles of Sociology**  
*Formerly SOC 101: Introduction to Sociology*

The goal of this course is for students to gain the knowledge and ability to critically examine and understand social issues impacting their community and the world. This course introduces students to the sociological study of community and culture, deviance and crime, diversity and inequalities, and globalization and social change. Depending on the instructor, this course often includes a service-learning project in which students learn sociology while also serving their community by volunteering at nonprofit community organizations (e.g., Habitat for Humanity, Foodshare, mentoring youth, environmental projects, food pantries, homeless shelters, etc). Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

**SOCIOLOGY ONLINE**

**SOC* 201: Contemporary Social Issues (online)**  
*Formerly SOC 202: Contemporary Social Problems*

A detailed analysis of major social problems in American society. Problems including population, ecology, poverty, race and ethnic relations, urbanization, the role of the media, criminal activity, aging, health, and housing will be evaluated. Emphasis is on American society, but some international issues and situations will be examined. Community awareness and involvement will be stressed as students evaluate local issues as well. Prerequisite: SOC* 101. 3 credits

Technical Requirements: see page 15.

**SOC* 210: Sociology of the Family (online)**  
*Formerly SOC 231: Marriages and Families*

This course will explore the complexity and diversity of the contemporary family and other intimate relationships. Topics for this course include mate selection, gender roles, sexuality, communication, power and conflict, family violence, parenthood, work/family interaction, and diverse family arrangements. Prerequisite: eligibility for ENG* 093 or concurrently taking ENG* 066. 3 credits

Technical Requirements: see page 15.

**SPANISH**

**SPA* 111: Elementary Spanish I**  
*Formerly SPAN 101*

An introduction to spoken and written Spanish. Emphasis is on basic grammar and developing all four language skills (reading, writing, listening and speaking) with an emphasis on Hispanic culture. No previous Spanish language experience required. Transfer college may not award credit for this course if the student has already completed two or more years of Spanish at the high school level. 4 credits

**SPA* 112: Elementary Spanish II**  
*Formerly SPAN 102*

A second semester course in which students develop all four language skills (reading, writing, listening, and speaking) while studying grammatical structures (preterite, imperfect, object pronouns, reflexive verbs) that are more advanced than those studied in the first semester Spanish course. Hispanic culture will be studied. Class will be conducted primarily in Spanish. Prerequisite: SPA* 111, one year of high school Spanish, or permission of instructor. Transfer college may not award credit for this course if the student has already completed two or more years of Spanish at the high school level. 4 credits

**SURGICAL TECHNOLOGY**

These courses are open only to students in the Surgical Technology Program.

**SUR* 201: Seminar in Surgery**  
*Formerly ST 106*

This course serves as a bridge between the preclinical and clinical phases of the program and emphasizes the total picture of the surgical patient. Students learn about health care departments outside the operating room that are integral to diagnosis and treatment of surgical conditions. Presentations by physicians and practitioners emphasize surgical procedures and perioperative care of the patient. Prerequisite: successful completion of SUR* 102. 2 credits

**SUR* 220: Clinical Experience I**  
*Formerly ST 220*

An introduction to clinical practice in general and specialty surgical procedures in the operating room and outpatient facilities. Emphasis is on applying skills learned in the pre-clinical courses to clinical practice including experiences in basic operating room procedures and minor surgery. Prerequisite: successful completion of SUR* 102. 2 credits

**THEATRE**

**THR* 110: Acting I**  
*Formerly THEA 181*

A first course in acting. Students will focus on relaxation and physical awareness, and on developing their imagination, concentration and characterization skills. They will be introduced to basic vocal and physical techniques. 3 credits
### Application For Admission

#### INSTRUCTIONS: Please type or print clearly.

1. All applicants are required to pay a $20 **non-refundable** application fee by check or money order payable to MCC. MasterCard, Visa or Discover Card. If you have previously applied to a CT community college, the application fee is not required.

2. Please complete this form and submit with official proof of high school/GED or college graduation and immunization.

3. **MAIL TO:** MCC Admissions Office, P.O. Box 1046, Manchester, CT 06045-1046

   **FAX:** 860-512-3221 or **APPLY ONLINE:** http://my.commnet.edu

### Applicant’s Legal Name

- **(Last)**
- **(First)**
- **(Middle)**

### Mailing Address

- **(No. and Street)**
- **(Apt. #)**
- **(City or Town)**
- **(State)**
- **(Zip Code)**

### Permanent Address

- **(No. and Street)**
- **(Apt. #)**
- **(City or Town)**
- **(State)**
- **(Zip Code)**

### Telephone

- **(Area code)**
- **(Area code)**
- **(Area code)**

### Employment Information

- **Name of Employer**
- **Title/Position**
- **Does Your Employer Have a Tuition Reimbursement Program?**

### Education Background

<table>
<thead>
<tr>
<th>College Name</th>
<th>State</th>
<th>Dates of Attendance</th>
<th>Graduation Date</th>
<th>Degree Awarded</th>
</tr>
</thead>
</table>

#### Connecticut Residency

Connecticut law requires that a student be a citizen or permanent resident in Connecticut for 12 months prior to the beginning of the semester to be eligible to receive in-state tuition.

### Degree Status

**IN WHICH DEGREE/Certificate PROGRAM ARE YOU PLANNING TO ENROLL?**

- **PLEASE PUT CODE HERE**

#### Highest Degree Level

- **(CHECK ONLY ONE)**

  - NO HIGH SCHOOL DIPLOMA OR GED (01)
  - UNDERGRADUATE CERTIFICATE (05)
  - MASTER’S DEGREE (09)
  - FIRST PROFESSIONAL DEGREE (J.D., M.D., D.D.S., L.L.B.) (12)
  - SIXTH YEAR CERTIFICATE (13)

  - SOME COLLEGE (06)
  - ASSOCIATE DEGREE (DG) (07)
  - OTHER ADVANCED DEGREE (10)
  - DOCTORAL DEGREE (11)

#### Educational Goals

- **(CHECK ONLY ONE)**

  - CERTIFICATE (credit) (CT)
  - TRANSFER WITHOUT AN ASSOCIATE DEGREE (DN)
  - ASSOCIATE DEGREE (DG)
  - JOB PREPARATION/RETRAINING COURSE (JB)
  - FULFILL OTHER COLLEGE’S REQUIREMENT(S) (AC)
  - TRANSFER WITH AN ASSOCIATE DEGREE (DT)

  - IMPROVE ENGLISH SKILLS PROFICIENCY (ES)
  - JOB PROMOTION (JP)
  - PERSONAL DEVELOPMENT COURSE(S) (PD)

#### Other Goal (NL)

(over)
### ACADEMIC BACKGROUND

**DO YOU HAVE A HIGH SCHOOL DIPLOMA?** □ YES □ NO □ PENDING **GRADUATION YEAR (anticipated or actual)** __________

**NAME OF HIGH SCHOOL** ________________________ **TOWN** __________ **STATE** __________ **COUNTRY** __________

**DO YOU HAVE GENERAL EQUIVALENCY DIPLOMA (GED)?** □ YES □ NO **YEAR** __________ **GED #** __________ **TOWN/STATE** __________

**DO YOU HAVE AN ADULT HIGH SCHOOL DIPLOMA?** □ YES □ NO **GRADUATION YEAR (anticipated or actual)** __________

**HAVE YOU PARTICIPATED IN THE HIGH SCHOOL PARTNERSHIP PROGRAM THROUGH THE CT COMMUNITY COLLEGES?** □ YES □ NO

### PREVIOUS COLLEGE BACKGROUND

**Degree or certificate students who wish to have their credits transferred must submit official transcript(s) to the Admissions Office.**

If you wish to receive consideration for exemption from placement testing, enclose an unofficial transcript.

**College Name** ________________________ **State** __________ **Dates of Attendance** __________ **Graduation Date** __________ **Degree Awarded** __________

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<th>Degree Awarded</th>
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### INTERNATIONAL STUDENT INFORMATION

**ARE YOU AN INTERNATIONAL STUDENT THAT NEEDS AN I-20 FORM FOR AN F-1 VISA?** □ YES □ NO

**OTHER VISA HOLDER (Indicate Type)** ________________________

**VISA ADMISSION NUMBER** ________________________

<table>
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<tr>
<th>M</th>
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<th>VISA END DATE</th>
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**INTERNATIONAL ADDRESS** ________________________

### EMPLOYMENT INFORMATION

**CHECK APPROPRIATE BOX**

□ EMPLOYED FULL-TIME □ EMPLOYED PART-TIME

**NAME OF EMPLOYER** ________________________ **TOWN AND STATE OF EMPLOYER** ________________________

**TITLE/POSITION** ________________________ **DOES YOUR EMPLOYER HAVE A TUITION REIMBURSEMENT PROGRAM?** □ YES □ NO

**Person To Notify In Case Of Emergency**

**NAME** ________________________ **PHONE NO.** ________________________

If admitted, I pledge myself to comply in good faith with all the rules and regulations of the college. The above information is accurate and I realize that any misleading information given by me on this application may be cause for dismissal. Information is collected for reporting purposes only and will not be used in the selection process for admission.

### STUDENT SIGNATURE

_________________________ **DATE** __________

**PARENT/GUARDIAN SIGNATURE (if under 18)**

_________________________ **DATE** __________

### PAYMENT INFORMATION

Please indicate method of payment below. Make checks payable to MANCHESTER COMMUNITY COLLEGE (MCC).

□ Check number ________________________ □ MasterCard □ Visa □ Discover Card □ Money Order □ Cash

### CREDIT CARD INFORMATION

**Credit Card Number** ________________________ **Expiration Date** __________

**Signature of Cardholder** ________________________ **Date Signed** __________ **Amount Authorized** __________

**Name & Address of Cardholder** ________________________

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### Admissions Office Hours

Lowe Building, Room L156

Monday, Thursday, Friday 8:30 a.m.-4:30 p.m.
Tuesday 8:30 a.m.-7:00 p.m.
Wednesday 10:30 a.m.-4:30 p.m.
Saturday Closed

For more information regarding admission to MCC, please call the Admissions Office at (860) 512-3210 or FAX (860) 512-3221. Please call for holiday closings.

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See MCC Degree and Certificate Program Codes on page 28
Assessment Test Information

Assessment Tests and Course Prerequisites

English and math assessment tests are a prerequisite for MCC students enrolling in “for credit” courses. Students matriculated at other colleges and attending MCC’s summer session are required to take assessment tests unless they have completed coursework at another institution that meets MCC prerequisites, or otherwise meet the criteria for a waiver. Summer students who believe they qualify for a waiver of the English and/or math assessment test should submit the Assessment Testing Exemption Request form on page 29 with their registration form. Note: certain courses have specific prerequisites, i.e., PSY* 201, requires successful completion of PSY* 111 or equivalent.

For more information about the test, call the Testing Center at (860) 512-3304.

Summer Student Testing

Students must have applied to the college prior to taking the assessment test and must bring their Banner Student I.D. number and Photo I.D. to the test. For test dates, please go to the MCC website at www.mcc.commnet.edu and look up Assessment Testing to make a test appointment. For more information about the test, call the Testing Center at (860) 512-3304.

Liberal Arts and Science, A.A.  
B12BB68

Business Administration, Career  
B11BB88

Business Administration, Medical  
B11BA46

Business Administration, Office  
B11BA45

Business Administration, Career  
B11BA67

Business Administration, Legal  
B11BA45

Business Administration, Career  
B11BA70

Entrepreneurship Option  
B11BA53

Journalism  
B11BA54

Computer Engineering Technology  
B11BC08

Computer Network Technology  
B11BC09

Computer Programming Technology  
B11BC10

Computer Science  
B11BC11

Computer Technology  
B11BC12

Criminal Justice  
B11BB03

Disability Specialist  
B11BB06

Speech Language Pathology  
B11BB18

Assistant Option  
B11BB18

Drug/Alcohol Recovery Counselor  
B11BF01

Early Childhood Education  
B11BA06

Engineering Science  
B11BA50

Foodservice Management  
B11BB17

General Studies  
B11BB24

Graphic Design  
B11BB27

Multimedia Option  
B11BA48

Hotel-Tourism Management  
B11BA43

Liberal Arts and Science, A.A.  
B11BB68

Liberal Arts and Science, A.S.  
B11BB68

Manufacturing Engineering Technology  
B11BB71

Marketing  
B11BB72

Multimedia Studies  
B12BA52

Music Studies  
B12BC16

Occupational Therapy Assistant  
B11BB85

Paralegal  
B11BA47

Pathway to Teaching Careers  
B12BC15

Physical Therapist Assistant  
B11BB86

Respiratory Care  
B11BB88

Social Service  
B11BA51

Sport and Exercise Studies  
B11BB95

Surgical Technology  
B11BB96

Technology Studies  
B11BF11

Computer Aided Design Option  
B11BF15

Engineering Technology Option  
B11BF12

Electronics Technology Option  
B11BF17

Industrial Technology Option  
B11BF19

Lean Manufacturing & Supply Chain Management Option  
B11BF20

Technology & Engineering Education Option  
B11BF13

Technology & Engineering Education Option  
B11BF13

Therapeutic Recreation  
B11BC06

Visual Fine Arts  
B12BA40

Accounting  
B13BJ05

Accounting  
B13BB03

Computer–Aided Design  
B13BK11

Computer Maintenance  
B13BB17

Computer Programming Technology  
B13BK10

Computer Operating Systems Technology  
B13BK08

Computer Programming Technology  
B13BK09

Criminal Justice  
B13BJ75

Culinary Arts  
B13BJ77

Desktop Publishing  
B13BJ83

Desktop Publishing  
B13BJ83

Disability Specialist  
B13BJ86

Entrepreneurship/Small Business  
B13BJ90

Food Store  
B13BJ01

Forensic Science  
B13BJ55

Gerontology  
B13BJ08

Health Care Pathway  
B13BK55

Hotel-Tourism  
B13BJ02

Lean Manufacturing  
B13BN13

Management of Substance Abuse Treatment Facilities  
B13BJ15

Marketing  
B13BJ13

Media Technology  
B13BJ14

Medical Insurance Specialist  
B13BJ50

Medical Transcription  
B13BJ93

Office Support Specialist  
B13BJ53

Paralegal  
B13BJ07

Personal Financial Planning  
B13BK12

Pre-Service Correction  
B13BK12

Professional Baker  
B13BK04

Professional Cook  
B13BK05

Public Relations  
B13BJ51

Social Service  
B13BJ35

Supply Chain Management  
B13BN14

Taxation  
B13BJ38

Therapeutic Recreation  
B13BJ39

Music Studies  
B13BB68

Technology  
B13BB71
Please complete the following form and submit it to the Office of Admissions with all necessary documentation. An admissions staff member will review your request and determine if you meet the requirements for exemption. Please be advised that if you are exempt from taking the assessment test, we strongly recommend that you see an academic advisor for assistance with course selection. Please note: This exemption does not override prerequisites.

Name ______________________________________________________

Banner ID # ____________________

S.S. # __________________________ Phone # _________________________

Mailing Address ________________________________________________

☑ New Student (never attended MCC) ☐ Returning Student ☐ Transfer Student

Exemption requested for: ☐ Mathematics ☐ English

Reasons for Exemption: (Please check one of the following):

☐ I have achieved a score of 450 or above on the Verbal/Critical Reading or Essay/Writing portion of the SAT exam and I am eligible to take Composition (ENG* 101). (Attach a copy of the score report or high school transcript.)

☐ I have achieved a score of 500 or above on the Math portion of the SAT exam and I am eligible to take Intermediate Algebra (MAT* 138). (Attach a copy of the score report or high school transcript.) For higher level Math courses, you must take the assessment test.

☐ I have completed coursework in a college-level English and/or Math course with a grade of “C” or better at the following college/university: __________________________________________

(Attach a copy of the unofficial transcript.)

☐ I have taken the Accuplacer English and/or Math Assessment Test at another Connecticut Community College

Name of college: ____________________________________________

(See testing coordinator for verification and interpretation.)

☐ I have taken the English and/or Math Assessment Test at another College and University

Name of college: ____________________________________________

(Test results must be given to the testing coordinator for verification and interpretation.)

☐ I am 62 or older.

I understand that exemption is granted after verification and institutional review.

Student Signature _____________________________________________ Date ___________________________

FOR OFFICE USE ONLY

Semester: ☑ Summer 2010

Exempt ☐ English and Math ☐ English Only ☐ Math Only

☐ Transcript/appropriate documentation is attached

Not Exempt: ☐ Does not meet standards ☐ Lacks documentation

Signature: ___________________________________________ Date: ___________________________

Copy sent to student: ☐ No ☑ Yes Date sent ________________________ Initials________________________
4 Ways to Apply and Register for Credit Extension Courses

1. By Mail

Registrations must be received at least five business days prior to the start of the requested course.

If applicable, complete the MCC Application for Admission for new students on pages 26-28. Complete the Credit Extension Course Registration Form on page 31. Please complete the entire form. Full payment must accompany each registration. Refer to fee schedule on page 4. Send your registration and payment to:

Registration Services
Manchester Community College
Great Path, MS #13
P.O. Box 1046
Manchester, CT 06045-1046

Please mail in the entire registration page!

2. By Fax: (860) 512-3221

If applicable, complete the MCC Application for Admission for new students on pages 26-28. Complete the Credit Extension Course Registration Form on page 31, using Visa, MasterCard or Discover Card only. Please complete the entire form.

3. In-Person

If applicable, complete the MCC Application for Admission for new students on pages 26-28. Complete the Credit Extension Course Registration Form on page 31, using Visa, MasterCard or Discover Card only, if paying by credit card. Please complete the entire form.

Fees are payable in full at time of registration and must be paid at the Bursar's Office in the Lowe Building, after registering for your course. Register in the Lowe Building at the Registrar’s Office.

Make checks or money orders payable to “MCC”.

4. Web Registration

Returning students may register online using a MasterCard, Visa or Discover Card only. If you are a returning student and know your NetID and/or Banner ID*, here’s how to register online:

Login:
- Go to http://my.commnet.edu
- Enter your NetID and password (See “New NetID Users” information below)
- Click on “Student” Tab
- Click on the “Student Self Service” channel

Registering:
- If prompted, select Manchester Community College from the list of colleges.
- Click on “Registration and Payment”
- Click on “Register (add/drop) classes”
- Go to Schedule Term to select the correct semester/year, then submit.
- Follow instructions in step 1 and 2**
- Click on “View Schedule” at the bottom of the page to confirm registration.
- Follow the prompts to initiate payment.

* Banner ID numbers will be mailed (upon request) to returning students and cannot be given out over the phone.

** Please choose your course(s) in advance and have the correct CRN number(s) handy when you register online. Please call (860) 512-3220 for more information about Web registration.

New NetID Users
- Your NetID is your Banner ID with the “@” symbol in a different position (i.e. a student with a Banner ID of @87654321, will have the following NetID: 87654321@student.commnet.edu)
- Your initial password is made up of the following personal information:
  1. The first three characters of your birth month (with first letter capitalized)
  2. The “&” symbol
  3. The last four digits of your Social Security Number
- Example: a user whose birthday is in October and whose social security number ends in 6789, the initial password would be Oct&6789
- You will then be prompted to change your password

Registration Hours
Lowe Building, Room L157

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
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<tbody>
<tr>
<td>Monday</td>
<td>8:30 a.m.-4:30 p.m.</td>
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<tr>
<td>Tuesday</td>
<td>8:30 a.m.-7:00 p.m.</td>
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<tr>
<td>Wednesday</td>
<td>10:30 a.m.-4:30 p.m.</td>
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<tr>
<td>Thursday</td>
<td>8:30 a.m.-4:30 p.m.</td>
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<tr>
<td>Friday</td>
<td>8:30 a.m.-4:30 p.m.</td>
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For more information, call (860) 512-3220.

Please call for holiday closings and Saturday hours.

Bursar's Office Hours
Lowe Building, L165

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<th>Day</th>
<th>Time</th>
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<td>Monday, Wednesday, Thursday</td>
<td>8:30 a.m.-4:00 p.m.</td>
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<tr>
<td>Tuesday</td>
<td>8:30 a.m.-7:00 p.m.</td>
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<tr>
<td>Friday</td>
<td>8:30 a.m.-7:00 p.m.</td>
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<td>Saturday</td>
<td>8:30 a.m.-noon</td>
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<td>closed</td>
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For more information, call (860) 512-3638.

Please call for holiday closings.
Credit Extension Course Registration Form
Print clearly in ink. Register one person per form. Photocopy form as needed.

Attention Students: be sure to read the Credit Extension Refund Policy/Appeal Procedures on page 5 before you register!

NEW STUDENTS MUST FILL OUT AN MCC APPLICATION FOR ADMISSION on Pages 26-28

Applicant's Name (last) (first) (middle) Previous Name (if any)

Social Security # (for Student I.D.) Banner ID# Date of Birth

Home Address (number and street, city/town, state, zip)

Telephone Number(s) (Home) (Business) Email address

CRN# COURSE TITLE DAY(S)/TIME START DATE # OF CREDITS

I hereby authorize the use of my □ MasterCard □ Visa □ Discover Card

Credit Card #

Cardholder name (print)

Cardholder signature

Relationship to student

Cardholder address

Cardholder phone Exp. date (mo/yr)

Total Fees: (include any applicable lab or studio fees)

New Student Application Fee: ($20 application fee must be paid by a separate check made payable to "MCC")

Student Signature Date

If enrolled, I pledge myself to comply, in good faith, with all the rules and regulations of the College. I realize that any misleading information given by me on this application may be cause for dismissal. I acknowledge that I have read the credit extension refund policies.

General Information (860) 512-2800 Registration Information (860) 512-3220
FINANCIAL AID IS AVAILABLE for Summer Credit Classes that begin before June 30, 2010.

Register for Summer Credit Courses by mail, fax, online, or in person beginning Wednesday, March 17, 2010.