Course Evaluations - Instructions for Students

1. Log into myCommNet.

2. Click the Banner Self-Service link in the upper right corner of the screen.

3. Click on the appropriate College Name. 
   (necessary only if you have more than once college choice listed)

![Banner Self-Service](image)

4. Students may encounter outstanding surveys such as the example below. If there are no outstanding surveys, go to step 5.

To complete the survey below, click on the survey title. To complete the survey at a later date, click on the Proceed to Main Menu link.

![Current Outstanding Surveys](image)
5. Click on the **Evaluate your Course(s)** icon.

![Evaluate your Course(s)](image)

6. You will now see a list of your courses. Please complete an evaluation for EACH course. Click **Evaluate Course** to display the form for that course. You will only be allowed to complete the form once for each course.

![Active Registrations](image)
7. Select the appropriate radio button for each question and type in your responses to the questions in the appropriate boxes.

8. Once the form is complete, click the **Submit Evaluation** at the bottom of the screen.