

Sample Constitution

ARTICLE ONE - NAME

Section 1: The Name of this student club shall be _____

ARTICLE TWO - PURPOSE

Section 1: The purpose of this student club shall be to _____
(promote, organize, manage, direct, assist, recognize, etc...)

ARTICLE THREE – MEMBERSHIP

Section 1: The membership of this student club shall consist of MCC Students.

Section 2: Voting members may only be fee-paying MCC students, taking at least one for-credit course at MCC during the semester voting is occurring.

Section 3: Eligibility requirements (example: qualifications for membership; currently enrolled at MCC, in good academic standing, take an active interest in the club, etc.)

Section 4: Student clubs may not discriminate against a member or prospective member on the basis of race, color, religion, sex, sexual orientation, gender, gender expression, national origin, marital status, or disability, except as specifically exempted by law.

ARTICLE FOUR – OFFICERS

Section 1: The officers of this organization shall be the President, Vice President, Secretary and Treasurer. (and any other officers the club may need)

Section 2: To be an eligible officer of this club, students must: have a minimum GPA of 2.0, must be currently enrolled in at least one for-credit course at MCC, have paid a student activity fee, have completed 3 academic credits at MCC and have a regular attendance at meetings.

Section 3: The term of office shall be one year.

Section 4: Duties of the officers shall be included but not limited to the outline specified in the MCC Student Club Handbook.

Section 5: In the event that an officer does not continue to meet the qualifications for said office, the officer may be removed by majority vote.

Section 6: Upon the removal of an officer, the club members shall nominate and vote for a new officer.

ARTICLE FIVE – MEETINGS

Section 1: Regular meetings of this organization shall be held monthly, more as needed.

Section 2: Special meetings may be called at any time by the president upon petition of majority members or upon petition of majority officers upon three days' notice of such meeting to members.

Section 3: A quorum shall consist of a majority of voting members present at any meeting.

Section 4: Roberts Rules of Order shall govern the club in the order of its business.

ARTICLE SIX - ELECTIONS

Section 1: Election of officers for the for the following academic year shall be held at the end of the Spring semester. Vacancies shall be filled via presidential appointment.

Section 2: Only voting members may vote for the election of an officer. If a member is absent and wished to vote, he/she must give a written ballot to the advisor, in order for his/her vote to count.

Section 3: Notice of elections shall be given two weeks in advance to the day of the elections.

ARTICLE SEVEN – EXECUTIVE AUTHORITY

Section 1: There shall be 1 or more full time faculty or staff advisors who shall be members ex-officio, without vote.

Section 2: Advisors shall be nominated by the club officers, and voted upon by the members of this organization.

Section 3: Powers and duties of the Advisor are as set forth in the MCC Handbook for Clubs and Organizations.

ARTICLE NINE – COMMITTEES

Section 1: There will be no standing committees for this club.

ARTICLE TEN - DUES

Section 1: There shall be no dues to join this club.

ARTICLE TEN – AMENDMENT AND BYLAWS

Section 1: This Constitution may be amended and adopted by ¾ of the membership present and voting at any regular/special meeting.

Section 2: Notice of official Amendment shall be given exactly one week from the date of vote.

AUTHORIZATIONS

Club President

Date

Club Advisor

Date

SGA President

Date

Director of Student Activities

Date