30-Day Permit to Start a New Student Club

This is to inform the Office of Student Activities (OSA) that I wish to start a new student club on campus. This club will be known as: ___________________________________________________________. The purpose of this club will be to:

___________________________________________________________________________________________
___________________________________________________________________________________________.

I, the undersigned, understand that:
1. Membership must be composed of students currently registered at Manchester Community College;
2. Student organizations may not discriminate against a member or prospective member on the basis of race, color, religion, sex, sexual orientation, gender, gender expression, national origin, marital status, or disability, except as specifically exempted by law.
3. The organization must obtain an advisor who is a full-time faculty member or administrator;
4. The organization will be allowed to use campus facilities for ninety days for the purpose of organizing, developing plans and goals, and recruiting members;
5. The organization will not be allowed to sponsor speakers, fundraising activities, programs or events, or use the name of the College until the organization has been formally recognized by the College;
6. The organization agrees to abide by all the rules, regulations, and policies of the College;
7. During this 30-day period, the organization will initiate the procedures for formal recognition as outlined in the Student Club Handbook;
8. After 30 days, unless the Office of Student Activities is notified that extenuating circumstances exist, the organization’s right to use campus facilities will be terminated until such time as it is formally recognized by the College.

____________________________________  ____/____/____    _______________________________  ____/____/____
Student’s Signature       Date   Advisor’s Signature          Date

Print Student’s Name: __________________________________________________________________
Address:           __________________________________________________________________
E-mail & Contact #:    __________________________________________________________________

Thirty day period Begins: ____/____/____   Ends: ____/____/____

Approved by: _____________________________________
Director of Student Activities or Designee